

Library Board Meeting - July 6, 1982

Meeting called to order at 4pm. Minutes approved as read.

Present: Lederman; Fernau; Dietrick; Huffman; Fagerlind; Winstead.

Librarians: Meany; Green

Absent: Larew; Schmitz; Towne

Treasurer's Report: Balance \$3579.21

Bills paid in June:

R.L. Polk & Co. (1982 city Directory)	\$ 83.00
Time Magazine (renewal to 9-1983)	41.08
Telephone	24.45
Des Moines Register to July 2, 1983)	67.60
Iva (Reimbursement for books she purchased)	<u>53.47</u>
	\$ 269.60

Board okayed 2 bills to be paid in July

Dalton Bookseller	\$ 38.57	Motion to approve by Dietrick
Walden Books # 417	16.03	Seconded by Winstead

Money deposited June 30, 1982

Fine Money	17.92
County check	185.19
Elk Run Contract	1550.00

Library Reports:

Hours Open	177	People in	594
Circulation			1140
County			36
Elk Run			172
Waterloo			20
New Cards:			15
County			0
Elk Run			2
Evansdale			13
Aquisitions:			
Hard Cover	9	Paperback	59 Total 68

Starting in July Board will approve bills then city will pay them and payroll.

Motion to pay June bills made by Winstead; seconded by Dietrick; motion carried.

Library Board meeting to be changed from 1st Tuesday to 3rd Tuesday each month.

Iva Meany attended a 3 hour work shop on STATE REPORTS on July 6th.

To make out job discriptions.

Adjourned 4:45pm.

Secretary
Katherine Fernau

KF/im

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Library Board meeting - August 17, 1982

Meeting Called to Order at 4 pm.

Present: Lederman; Fernau; Deitrick; Huffman; Fagerlind; Winstead; Towne
Librarians: Meany & Green

Absent: Larrew; Schmitz

Minutes read and approved. Treasurer's Report: Balance 7/1/82 \$3436.08

Motion by Deitrick that the bills listed below be okayed to pay. Seconded by Winstead.

Bills approved by board to be paid in August:

Black Hawk County Sun (to Sept., 1983)	\$ 8.50
Northwestern Bell	24.45
Franklin-Watts (preview books + UPS)	303.72
Walden Book Company	27.48
Olympia Books (September Payment)	100.04
Picture Pages (3 months Supply for 50)	37.50
	<u>\$ 501.69</u>

Library Reports for July:

Hours Open	171	People in	548
Circulation	977	New Cards	21
County	48	County	2
Elk Run	171	Elk Run	2
Others	60	Evansdale	17

Aquisitions:

Hard Cover	20	Paperbacks	47	Total	67
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Motion by Huffman; seconded by Deitrick: A young person from 7th grade and on may apply for an ADULT card, with written permission from parents.

This motion was tabled until the September meeting. The Board members will meet on September 14th to review library policies. Discussion on complaints.

Motion to adjourn by Dietrick; seconed by Huffman.

Meeting adjourned 5:15 pm.

Secretary,
Katherine Fernau

KF/im

Library Board meeting - September 21, 1982

Meeting called to order at 4:07 pm.

Present: Fernau; Dietrick; Huffman; Winstead; Towne; Larrew
Librarians: Meany & Green

Absent: Fagerlind; Schmitz; Lederman. Lederman arrived about 4:45pm

Minutes of the August 17th meeting Amended to read: Motion by Huffman, seconded by Dietrick, That students in the 7th & 8th grades may apply for an Adult Card, if they are responsible acting and have Written permission from their parents. Otherwise the break is 16 years old with proper identification. Motion that the amended motion & minutes be approved by Huffman; seconded by Dietrick. Five ayes, one abstain. Motion approved.

Bills to be paid in September:

Olympia Book Co.	\$	82.46
Walden Book Co.		57.02
Demco (supplies)		59.48
Ben Franklin (3 books)		9.74
Telephone		<u>24.45</u>
		\$ 233.15

Motion to approve payment of the above bills by Winstead; seconded by Towne.
9-1-82 Treasury Balance \$2,770.09

Library Reports for August:

Fine money turned into City: July -\$3.94 August - \$10.03
Petty Cash July - \$20.00 September 1st - \$25.00

Hours Open	175	People in	581
Circulation	994	New Cards	26
County	51	County	3
Elk Run	117	Elk Run	8
Waterloo	33	Evansdale	15
Cedar Falls	10		

Aquisitions:

Hard Cover	52	Paperbacks	120	total	172
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Old Business: No report on Library Policies as meeting was post-poned until Tuesday, October 12th at Ledermans at 1 pm.

To increase size of library-report from Don Gardner, wall not movable; will cost over \$4,000. to remove & replace. Add to Council's October 5th Agenda proposal to move Council Chambers to Library Space and vacate present Council room to use of Library. Council would have plenty of space and the carpeting with less cost and the library would have the needed increased space.

New Business: Karen Schmitz resigned-Lederman to contact Dorothy Howard to be on the board for replacement. Karen Gardner's name also proposed.

Request for additional 5 drawer card file-no action taken. Remark - no complaints.

Motion to adjourn by Larrew;seconded by Winstead. Carried.
Adjourned at 5:10 pm.

Secretary
Katherine Fernau

KF/im

Library Board Meeting - October 19, 1982

Meeting called to order at 4 pm by Vice-Chairman Allen Dietrick.

Present: Dietrick; Huffman; Larrew; Winstead; Fagerlind; Fernau - Librarian Meany
Absent: Lederman; Towne

Minutes of the September 21st meeting approved as read.

Bills to be paid in October:

American Publishers Company	\$ 84.73
Children's Choice Book Co.	75.69
Walden Book Store 417	14.36
Walden Book Co., Inc	31.76
Northwestern Bell	24.45
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	\$ 230.99

Motion by Winstead to pay the above bills; seconded by Fagerlind.

Library Reports: By Librarian Meany

Fine money for September turned into City \$ 5.62.

September Hours Open	170	People in Library	482
Circulation	846	New Cards	20
County	24	County	4
Elk Run	125	Elk Run	4
Waterloo	24	Evansdale	12

Aquisitions:

Hard Cover	69	Paperback	29	Total	98
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Committee Reports:

Huffman reported on policy work. Next meeting Wednesday, October 20, 1982
1 pm at Ledermans. Discussion on Projector & Movie Equipment Use.

Old Business: Report on enlarging Library, hope to get at least 10 feet. Several ideas.
Tabled request for Card file. Motion by Fagerlind; seconded by Larrew.

New Business: Discussion on Board members volunteering to take books to Shut-ins.
Try for one month - see response - Stagger months for different board members.
Motion by Huffman to order Consumer Reports Magazine for one year; seconded
by Fagerlind.

Motion to adjourn by Huffman; seconded by Fagerlind.
Adjournment at 4:30 pm.

Secretary
Katherine Fernau

KF/im

Library Board Meeting - November 16, 1982

Meeting called to order at 4:06 pm by Vice Chairman Allene Deitrick.

Present: Deitrick; Fernau; Larrew; Towne; Fagerlind; Winstead; Lederman (late)
Librarians: Meany - Green

Absent: Huffman; Howard

Minutes of the October 19th meeting approved as read. Motion by Winstead; seconded by Fagerlind.

Bills to be paid in November:

Morris Printing (Application cards)	\$ 12.50
J.S. Latta Company (supplies)	9.62
Sports Illustrated Magazine renewal	39.00
Northwestern Bell	26.59
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	\$ 87.71

Motion to pay the above bills by Towne; seconded by Larrew.

Library paid for use of copier from Petty Cash up to September, since then the city has been taking it from our funds. Bill for October was 60¢.

Library Reports: by Librarian Meany

October Hours Open	169	People in	491
Circulation	698	New Cards	15
County	38	County	2
Elk Run	170	Elk Run	4
Waterloo	8	Evansdale	9
Acquisitions:			
Hard Cover	30	Paperback	9
		Total	39

Fine money for October turned into city \$8.59

Report by Librarian Green on a Reading Program for the March of Dimes. Motion by Deitrick to support this program; seconded by Fagerlind. Green to contact Cablevision 2- for publicity. Also newspapers. (program is for a month-Middle of December to middle of January)

Committee Reports: New Books are selected from Best Sellers Lists; Booklist Magazine; by requests of patrons.

Program for delivering books to Shut-ins to start December 1st. Board members selected Tuesdays between 2 pm and 4 pm as delivery days. Radio station Kwlo called for some information on this program after it came out in Waterloo Courier.

Picture Pages program has been delayed. May be canceled-hope to hear more later.

Meeting Adjourned at 4:34 pm.

Secretary
Katherine Fernau

Library Board Meeting - December, 1982

Meeting called to order at 4:05p.m. by Vice Chairman Allene Deitrick.

Present: Deitrick; Fernau; Howard; Larrew; Towne
Librarians: Meany; Green

Absent: Lederman; Fagerlind; Huffman; Winstead

Minutes of November meeting approved as read. Treasurer's Report-Balance as of 11-1-1982 \$5,086.01

Bills to be paid in December:

Consumer Reports	\$ 14.00
Walden Books	50.58
Northwestern Bell	24.45 pd.
City for use of copier(12-15-82)	1.20 pd.
	<u>\$ 90.23</u>

Motion to pay the above bills made by Towne;seconded by Larrew.

Library Reports given by Librarian Meany:

November Hours Open	158	People in	504
Circulation:	815	New Cards	28
County	47	County	0
Elk Run	130	ERH	3
Others	25	Evansdale	25

Acquisitions:	132		
Hard Cover	12	Paperback	120 (100of these from Katherine Fernau)

Fine Money turned into city for November \$8.51.

Board welcomed new member Dorothy Howard to the Board.

Copy of Library Policies given to Librarians to read, also new board member.

March of Dimes Reading Olympics report given by Librarian Green. Attendance at opening overwhelming-a big success.

Discussed putting enlargement of Library room on City Agenda each month. To ask City Deputy Clerk for an itemized statement.

A \$300.00 Gift Certificate was presented to Library from Evansdale Amvets-Post 31 to purchase books & materials from Walden Book Store at Crossroads.

Motion to adjourn by Larrew; seconded by Towne.

Adjournment 4:45 p.m.

Secretary,
Katherine Fernau

Library

Library Board Meeting - January 18, 1983

Meeting called to order at 4:05 p.m. by Vice Chairman Allene Deitrick.

Present: Deitrick; Fernau; Howard; Larrew; Towne. Librarians Meany; Green.

Absent: Lederman; Fagerlind; Huffman; Winstead.

Motion by Towne, to Approve minutes of December 20th Board meeting; seconded by Howard.

Only bills to be paid in January is Northwestern Bell \$24.45 pd.

Treasure Balance \$3,942.54 Fine money turned into city in Dec. \$6.59.

Library Reports for December:

Hours Open: 173	People in: 552
Circulation 1080	New Cards 40
County 57	County 3
Elk Run 132	ERH 2
Others 54	Evansdale 35
Acquisitions: 64	
Hard Cover 18	Paperbacks 46

Old Business: Enlargement of Library still under consideration.

New Business:

New Policies-no changes suggested-Howard to read them yet.

Library has received several calls as to what happened to the Friends of the Library Organization in Evansdale. No action taken.

Board voted not to take Cedar Falls City Directory. Letter from Michael Phipps read and Howard & Fernau volunteered to attend meeting on January 28th-10:45 am. Applications for positions in Library read & discussed.

Motion by Deitrick; to have Iva Meany-Head Librarian order a 10 drawer file from Latta. Motion seconded by Larrew.

Motion to adjourn by Larrew; seconded by Howard.

Adjournment 5 p.m.

Secretary
Katherine Fernau

KF/im

Library Board Meeting-February 15, 1983

Meeting called to order at 4:20 p.m. By Vice-Chairman Allene Deitrick

Present: Deitrick; Howard; Huffman Librarian Meany.

Absent: Fernau; Fagerlind; Larrew; Lederman; Towne; Winstead.

Minutes of the January 18th meeting were read and approved. Motion by Deitrick seconded by Huffman.

Bills to pay in February:

Gumdrop Books	\$ 102.79
American Library Assoc	40.00
Newsweek Magazine Renewal	39.00
Latta for files	328.00
Northwestern Bell	24.45
Wages for February	<u>640.70</u>

Motion to pay the above bills was made by Deitrick; Seconded by Huffman.

Treasurer's Report by Huffman \$3,612.90

Fine money turned in to city for January \$8.51.

Library Reports for January by Librarian Meany

Hours Open	166	People in	677
Circulation:	1141	New Cards	37
County	46	County	1
Elk Run	183	Elk Run	5
Others	20	Evansdale	31
Acquisitions	51		
Hard Cover	11	Paperback	40

Discussions on enlargement of Library - What to do with old magazines for futher use-all tabled for another meeting.

Motion to adjourn by Huffman; seconded by Howard.

Adjournment 4:50 pm.

Acting Secretary,
Dorothy Howard

DH/im

Library Board Meeting-March 15, 1983

Meeting called to order at 4:05 pm. by vice-chairman Allene Deitrick.

Present: Deitrick; Howard; Huffman; Towne Librarians: Meany; Green

Minutes of the February meeting were read. Motion by Towne to approve the minutes, seconded by Deitrick.

Bills to be paid in March:

Morris Hardware	\$ 13.09
Nystrom Publishing Co.	23.85
Northwestern Bell	25.07
City (42 copies)pd to 2-15-83)	1.26
Petty Cash (received) \$25.00)	
Lincoln's (Supplies)	23.29
U.S. News & World Reports(renew)	<u>36.00</u>

Motion to pay the above bills made by Deitrick, seconded by Towne.

Fine Money turned into City for February was \$4.03. Treasurer's Balance \$2358.43.

Library Reports for February, 1983 by Librarian Meany

Hours open	160	People in	585
Circulation:	943	New Cards	31
County	24	County	0
Elk Run	121	Elk Run	5
Others	11	Evansdale	26
Acquisitions	52		
Hard Cover	37	Paperback	15

A letter from Pam Himebaugh, Executive Director of the March of Dimes Reading Olympics, was read thanking the Evansdale Library for participating in the program.

Old Business discussed library enlargement.

New Business: Letter read from Michael Phipps about a meeting on March 16th to discuss county money. Towne plans to attend.

Motion to adjourn by Huffman, seconded by Deitrick.

Adjournment at 4:35 pm.

Acting Secretary
Dorothy Howard

DH/im

Library

Library Board Meeting-April 18, 1983

Meeting called to order at 4:05pm.

Present: Deitrick; Howard; Huffman; Towne; Fernau; Lederman & Librarian Meany

Absent: Fagerlind; Winstead; Larrew

Motion by Dietrick, to approve the minutes of March meeting as read; seconded by Towne

Bills to be paid in April:

R.L. Polk & Co. (1983 City Directory)	\$ 87.00
Walden Book Company (2 invoices)	{ 36.58
	{ 23.56
Northwestern Bell	<u>28.53</u>

Motion to pay the above bills made by Towne; seconded by Howard.

Treasurer reported bank balance \$1,529.27 March fine money turned into city \$7.66

Library Reports for March:

Hours Open	185	People in	735
Circulation	1266	New Cards	27
County	35	County	2
Elk Run	156	Elk Run	0
Others	9	Evansdale	25

Acquisitions:	92	
Hard Cover	59	Paperback 33

Old Business:

Towne reported that she attended a county meeting library should get \$375.00

also attended a meeting with Librarian Meany on Library Computers in Waterloo.

Dietrick read 2 bids received for enlarging Library: Bids placed on File.

Motion by Deitrick, Seconded by Towne that we ask for an exchange of rooms at the May 3rd Council Meeting.

Held discussion on selling extra books on Ridiculas Days.

Librarian Meany said she put in an application for a CETA worker student for the summer. She also asked for volunteers from the board to help with Inventory. None.

Motion to adjourn by Deitrick; seconded by Towne

Adjournment 5 pm.

Secretary,
Katherine Fernau

KF/im

Library Board Meeting-May 17, 1983

Meeting called to order at 4:10 pm.

Present: Deitrick; Howard; Huffman; Fernau; Larrew; Towne; Fagerlind; Winstead; Meany-Lib.

Absent: Lederman

Motion by Fagerlind to approve the minutes of the April Meeting; seconded by Towne .

Bills to be paid in May:

Ency. Britannica Corporation	\$ 148.15
Waldenbooks	74.14
B. Dalton Company	24.89
Ben Franklin(506085) 5-12-83)	8.29
Northwestern Bell	28.53
Comunity Development(July '83)	
February, 1983 Update	7.64

Motion to Pay the above bills by Howard; seconded by Towne.

Treasurers Report \$9,961.44 Refund check from Picture Pages \$37.50 April fines \$7.85

Library Report for April:

Hours Open	169	People in	572
Circulation	1067	New Cards	22
County	24	County	3
Elk Run	102	Elk Run	0
Others	13	Evansdale	19

Acquistions:

1 paperback as working on inventory

Old Business:

Motion Bids to be submitted at next Council Meeting for Action By Winstead; seconded by Larrew.

Don Gardner Construction \$1645.00

Mike's Home Improvement 1336.68

Local bid

New Business;

Sharon Winberg talked to the group on Work Program. Motion by Larrew that we try this program; seconded by Huffman. No reply from CETA yet. Do we need both. A Women from Branden interested in 2 books published by John Deere in 1959 as collector's Items. Offered \$10.00 each. (1) Johnny Tractor & His Pals (2) Corny Cornpicker Finds a Home. Board tabled this and will look into it more. Fagerlind will Check on this. Board voted not to go in on flowers for Gage's stepmother.

Motion to Adjourn by Larrew; 2nd by Winstead.

Adjournment 5 pm

Secretary
Katherine Fernau

KF/im

Library Board Meeting-June 21, 1983

Meeting called to order at 4:02 pm

Present: Deitrick; Howard; Huffman; Fernau; Lederman; Towne; Librarian Meany

Absent: Fagerlind; Larrew; Winstead

Motion by Deitrick to approve the minutes of May 17, 1983; seconded by Towne.

Bills to be paid in June:

Renew Field & Stream	\$ 8.94
Demco (supplies)	55.51
Franklin/Watts (books)	211.23
Walden Books (books)	21.93
Northwestern Bell	29.06
Iva Meany (reimbursement for Books)	27.12
	<u>\$ 353.79</u>

Treasurer's Report \$7,902.00 + 2,052.15 Fine money turned into City for may \$5.11

Motion by Deitrick to pay the above bills; seconded by Huffman.

Check from Black Hawk County received & turned into City Clerk's office, for Library.

Library Reports for May:

Open Hours	169	people in	535
Circulation	807	New Cards	21
County	34	County	0
ERH	116	ERH	5
others	9	Evansdale	16
Acquisitions:	41		
Hard Cover	28	Paperbacks	13

Old Business: CETA worker Linda Voss started work on June 13th. Haven't heard anymore on Adult Program. Wilson submitted a bid on Library Expansion. Motion by Towne, to allow \$1650.00 for expenses for remodelling; seconded by Deitrick. Motion by Howard to allow \$6000.00 for expenditures for Furniture & library materials; seconded by Deitrick. Motion by Howard to keep Johnny Tractor & Corny Cornpicker on Display as Historical Material to be used in Library only; seconded by Towne. No report from Fagerlind.

New Business:

Deitrick & Huffman volunteered to sell some of Librarys duplicate copies ~~of~~ at the Ridiculous Days on Friday, June 24th. Cost at 25¢. Librarians 7% raise to start July 1, 1983; motion by Deitrick; seconded by Huffman.

Motion to adjourn by Huffman; seconded by Deitrick.

Adjourned 5:15 pm.

Secretary,
Katherine Fernau

KF/im