

EVANSDALE PUBLIC LIBRARY
SPECIAL BUDGET BOARD OF TRUSTEES MEETING
Monday, January 09, 2019 – 6:00pm

Call to Order: The meeting was called to order by President Hansen at 5:59 p.m.

Roll Call: Present: Clements, Borwig, Hansen, Johnson, Kettwig, Nichols, Pritchett and Rasanen
A quorum was present.

Old Business:

- 1. Budget Discussion and approval:** A special meeting was called to complete the budget and provide to the city council for the FY2019. There were two budgets presented. The first one was created by Clements and Hansen. Within that budget they gave the Director and Assistant a 3% raise, Director health insurance, \$500 increase to offset lost money from Friends of the Library for the Summer Reading Program. And \$1000 increase to add an additional 20 books to digital collection. **The total increase of the first budget is \$2898.24.** The second budget, which was brought up at the last meeting, including making the Director's position a full-time position and still includes the same increases as the first budget. **The total increase of the second budget is \$12,308.48.** Mayor Faas was at the meeting and stated that the cost of health insurance will not be included in our budget as the city has a separate line item for that. There was a question about the hours currently worked. Shannon stated that the Assistant Director's schedule is Monday 10:30 – 7:00, Tuesday 10:30 – 5:00, Wednesday 10:30 – 5:00 & every other Saturday 10:30 – 5:00. The Director's current schedule is Tuesday 10:30 – 5:00, Wednesday 10:30 – 5:00, Thursday 10:30 – 7:00, Friday 10:30 – 5:00 and every other Saturday 10:30 – 5:00. A new schedule will be discussed at an upcoming meeting to add additional open hours. Johnson moved to make a motion that the Director's position becomes a full time position at 40 hours a week, effective July 1, 2019. Kettwig seconded. During discussion Mayor Faas stated that the position is hourly. Ayes – 7, Nays – 1 (Hansen). The motion carried.
Nichols made a motion that approves the 40 hours that reflects the second budget increase of \$12,308.48. Johnson second. Ayes -8. The motion carried.

Discussion: Mayor Faas stated that the Friends of the Library sponsoring a softball team with money generated by the taxpayer is frowned upon. The balance should be spent down that doesn't go to the city. If you want to have a pizza party or sponsor a softball event use the Friends money. If you are doing a summer reading program that money is used from the city, but if you want to give out prizes, you use the Friends money. It should not be discussed as a board, there should be a separate committee of two or three people that have sole discretion over how the money is spent and it should not be brought up during a public meeting.

Adjournment: The meeting was adjourned at 6:51 p.m.

Respectfully submitted,

Jenny Borwig, Secretary