

Evansdale Library Association Minutes

January 8, 1974

PRESENT: Mrs. Fagerlind, Mrs. Goings, Mrs. Lederman, Mrs. Deitrick, Mrs. Gleason and Mrs. Dalen

ABSENT: Mrs. Thompson and Rev. Canion

The meeting was called to order by President Goings. Minutes of the December 12th meeting were distributed and approved.

Discussion on the visit of Mrs. Beverly Lind of the Northeast Iowa Regional Library System was conducted. Members were informed of the many services offered by the Regional Library System. Included in the service would be an opportunity to receive material needed by a library card holder from anywhere in the state. Books are used and then returned to the library lending the material. Library book rates are 6¢ per pound and 3¢ per pound after that.

Mrs. Goings stated she had ordered the phamplet service which would provide current additions to our clipping file.

Mrs. Lind stated at the close of her visit that the library had a nice selection of books and that they would be happy to help with weeding at any time.

The terms of Rev. Canion and Mrs. Thompson will expire in July. They will be asked to continue on the board and the Mayor will be notified to that effect.

The Assessor has asked permission to use the library phone while she is using the library room. The Association gave its o.k. on this.

Mrs. Lederman reported a \$1292.31 balance.

The condition of the curtains was discussed. Motion by Mrs. Dalen and second by Mrs. Gleason to have Mrs. Lederman arrange for new drapes for the library room. Motion carried.

The city would like to use the old typewriter that was formerly used by library workers. The Association returned the typewriter to the City and will continue to use the new one purchased for library use.

Mrs. Dalen showed Association members a book sale catalogue with a good selection of Craft Books. Mrs. Goings requested that she follow through on ordering these books.

Mrs. Gleason was appointed to call Library members to remind them of the regular monthly meetings.

It was moved by Mrs. Fagerlind, seconded by Barb Lederman that Mrs. Goings continue to serve as President of the Library Association.

It was decided to invite Mayor Homolka to the Feb. 12th meeting to better acquaint him with Library needs and problems.

Motion by Mrs. Lederman, second by Mrs. Fagerlind that the meeting be adjourned. Carried.

Mrs. Dalen, Secretary

EVANSDALE LIBRARY ASSOCIATION

FEBRUARY 12, 1974

PRESENT: Mrs. Lederman, Mrs. Deitrick, Mrs. Dalen

ABSENT: Mrs. Thompson, Mrs. Goings, Mrs. Gleason, Mrs. Fagerlind,  
Rev. Canion

Due to the absence of Mrs. Goings, who was on vacation, the meeting was called to order by Mrs. Lederman.

Minutes of the January 8, 1974 meeting were distributed. The correction was noted that Rev. Canion was present <sup>at</sup> the meeting in January.

The Librarian, Mrs. Meany, was given permission to open all incoming mail. This will enable her to contact the President when there is something that needs her attention.

A thank you note was received from the Black Hawk County Home. This was for a number of duplicate books which were donated to the residents of the home.

Discussion was held on the offer of the N.E. Iowa Regional Library System to give some books they had on hand. It was decided that Mrs. Lederman and Mrs. Deitrick would go to the office the following afternoon to pick up the books.

Mayor Homolka will be invited to another meeting since the president was absent for the January meeting.

Mrs. Lederman reported a balance of \$1202.28 in the checking account.

New members for the board and also a change of time for the meeting was discussed briefly.

Nancy Dalen, Secretary



EVANSDALE LIBRARY ASSOCIATION MINUTES

TUESDAY, MARCH 12, 1974

PRESENT: Mrs. Goings, Mrs. Fagerlind, Mrs. Gleason, Mrs. Deitrick, Mrs.  
Dalen

ABSENT: Rev. Canion, Mrs. Lederman, Mrs. Thompson

The Evansdale Library Association met Tuesday, March 12th in the Evansdale Library.

The meeting was conducted by President Mary Ann Goings.

Copies of the February 12th minutes were distributed and approved.

Mrs. Goings reported that she had attended a meeting of the Northeast Iowa Librarians in Cedar Falls. Efforts are underway to obtain a county tax credit for libraries. It would be necessary for the Black Hawk County Board of Supervisors to approve a milage rate. Such funds as would be received from this tax credit would ~~have~~ have nothing to do with funds obtained from the city, but would be in addition to that amount. Mrs. Goings reported that a second meeting regarding the tax credit would be held on March 19th.

The Mail-A-Book Service was explained and discussed. Members were encouraged to take copies of the Service booklet and distribute them to any shut-in or handicapped person who might be interested. An article will appear in the SUN regarding the service to further inform the people.

At the present time film's are available through the Iowa Media Service for club meetings, schools etc. There are usually 18-20 ~~film~~ films on hand at one time. Films must be returned the following day.

It was suggested that Mrs. Lederman appear before the local Senior Citizens group to tell them about the library, book selection and to encourage them to use the library facilities.

Mrs. Dalen will contact Mr. Phipps at the Waterloo Library regarding obtaining some type of drop box for returning or donating of books.

The president will be checking with the Mayor on some type of contract with Elk Run on the use of the Evansdale Library.

Motion by Mrs. Deitrick, second by Mrs. Gleason that the meeting be adjourned.

Nancy Dalen, Secretary

EVANSDALE LIBRARY ASSOCIATION  
APRIL 9, 1974

PRESENT: Mary Ann Goings, Allene Deitrick, Darlene Thompson and Nancy Dalen

ABSENT: Rev. Canion, Barb Lederman, Virgie Gleason and Monda Fagerlind

The meeting was called to order by President Mary Ann Goings. Roll call was taken with four members present. Since there was not enough to make a quorum, the meeting was conducted informally.

Mrs. Goings reported that Mrs. Lind of the N.E. Iowa Regional Library Association had contacted her and reported that the Board of Supervisors were not in favor of the tax credit for libraries. Their main concern was for farmers paying for library use by city dwellers.

The Mail-A-Book Service was discussed further. There has been an article in the SUN and also the Waterloo Courier about the service.

Mrs. Goings reported that she would like to have an appointment set up with a representative of the N.E. Iowa Regional Library Association to come to our Library and "weed out" books so that space could be available for new books coming in.

Mrs. Lederman reported to Mrs. Goings that curtain material similar to what we now have is available now at the Ben Franklin store. Mrs. Lederman will order material for the front window only since the side window curtains are still in good shape.

Members for the Library Association were discussed. All board members were encouraged to think of people who might be interested in serving on the board.

Mrs. Goings had received a sample survey that could be used to find out the needs and desires of residence in our area regarding library service. It was felt by those present that the survey was too lengthy and that people would not take the time to fill it out and return it. Nothing definite was decided.

Mrs. Lederman will speak to the Senior Citizens Group and Mrs. Dalen will type up notes that might be included in her speech.

The Library Association has been asked to decide whether they will honor a Regional Library Card. Mrs. Goings will check to see if these cards are similar to the Waterloo Library card and would involve the purchase of additional equipment.

Mrs. Dalen reported that she had written to the Boardman Company in Oklahoma regarding a Drop-Box for return of library books.

A special meeting will be called for Wednesday, April 17 to decide some of the matters which require the vote of a quorum.

Nancy Dalen, Secretary



EVANSDALE LIBRARY ASSOCIATION MINUTES  
SPECIAL MEETING - April 17, 1974

PRESENT: Mrs. Gleason, Mrs. Deitrick, Mrs. Goings, Mrs. Thompson, Rev. Canion  
and Mrs. Dalen  
ABSENT: Mrs. Fagerlind and Mrs. Lederman

The second meeting of April was called to order by President Mr. Goings.

Purpose of the special meeting was to vote on various items of business concerning the N.E. Iowa Regional Library System.

Motion by Rev. Canion, second by Mrs. Gleason that we become a part of the Inter-Library Loan System. Motion carried. Under this service, library users in good standing are issued special cards that may be used to check out materials in all other libraries in the region. It is to be stressed that the books are to be returned to the library they were borrowed from.

The question of a library survey was discussed. It was felt that there would be a lack of response if these surveys were handed out in grocery stores and other businesses. Motion by Mrs. Gleason, second by Mrs. Deitrick that surveys be distributed to members of various church groups and clubs in the area and that residents would be asked to fill out questionnaires at that time on their suggestions and requests for improving library service. Motion carried. Mrs. Dalen will see to the mimeographing of the questionnaires for distribution.

Motion by Mrs. Thompson, second by Mrs. Gleason to contact the N.E. Iowa Regional Library System Representative and set up a time for the "weeding out" of old books from the current book shelves. It has been requested that a member of the library association and the librarian be on hand when the "weeding" is done.

Mrs. Dalen reported on correspondence with the Boardman Company of Oklahoma City, Oklahoma about a Book Drop to be placed near the road for convenience in returning books during non-library hours. Members felt that the cost of the Book Drop would be prohibitive. Another matter of concern was the possibility of damage to the book drop by pranksters. Mrs. Goings, as an alternative to the need, will contact the Mayor regarding the possibility of having a book return slot placed in the present library door or the installation of a new door with the cost to be shared by city and library.

A change of meeting time was discussed. Motion by Rev. Canion, second by Mrs. Deitrick that we continue meeting the second Tuesday of each month. Motion carried.

Since this was the second meeting of April it was decided by the board that there would be no meetings during May, June, July and August. The President will notify the members if the need arises for a special meeting.

Rev. Canion agreed to contact Rev. Mencarelli regarding a position on the board.

Motion by Rev. Canion, second by Mrs. Gleason that the meeting be adjourned. The next meeting will be September 10 at 3:00 p.m.

Nancy Dalen, Secretary



September 10, 1974

PRESENT: Mary Ann Goings, Virgie Gleason, Barb Lederman, Nancy Dalen, Allene Deitrick, Monda Fagerlind, Darlene Thompson and Rev. Canion.

ABSENT: None

The meeting was called to order by President Mrs. Goings. Minutes of the April 17th meeting were distributed and approved as written.

Mr. Goings announced that the terms of Rev. Canion and Mrs. Thompson had expired in July and asked if they would consider serving another term on the board. Both of the members agreed to do so.

There is still a vacancy on the board. Rev. Canion agreed to contact Rev. Mercarelli again about this position.

Mr. Goings reported that she had attended a Library Budget Meeting which was held in Cedar Falls. It will be necessary to prepare a budget for the first of the year. Speakers from other libraries as well as Lloyd Smith spoke at the meeting. They urged local libraries to be realistic in preparing budgets.

Mrs. Lederman reported a balance of \$490.84 in the treasury. She will be picking up more money from the City Clerk.

Mrs. Goings reported that the Waterloo Library will discontinue giving library cards to people who live outside of Waterloo. However, Evansdale Library cards will be honored at the Waterloo Library. Such a plan is expected to go into effect in October or November. Mrs. Goings will be notified when it does. Because of this change it will be necessary to obtain more library cards to issue to all residents.

It was hoped that the Evansdale Library could be open 40 hours per week. However, on the present budget this would be impossible. Members discussed additional open hours including Saturdays from 9 to 12:00 Noon and Wednesday from 3:00 to 8:00 p.m. It was suggested to hire additional help - perhaps high school girls - for the additional hours.

Mrs. Goings reported that Debby Dalen had completed work on the verticle file and that news releases would be issued to encourage the use of the file by students in the community. Monda Fagerlind will prepare a news release about the hours open and also the verticle file as soon as such hours are o.k'd by the Mayor.

The Evansdale Youth Group presented the library with a check for \$25.00 to be used in the purchase of books for teenagers for the library.

Mrs. Goings reported that the Planned Parenthood Book Sale held annually in Des Moines offers thousands of books priced from 10¢ up. Discussion followed and the board agreed there is a need for a loose leaf listing all of all books in the library so that those purchasing books at any time can check to see if the book is on the shelf or not. A motion to that effect was made by Barb Lederman and seconded by Monda Fagerlind. Motion carried.

Another box of duplicate books will be given to Clara Marquis to take to the County Home.

Mrs. Goings suggested - and Board members agreed - that transportation costs for attending board meetings out of town, book sales etc. should be included in our next budget.

A definite appointment for the weeding out of books will be made by Mrs. Goings. A board member will be asked to be present at that time.

Mrs. Lederman will check on new drapes for the front library window.

Motion by Rev. Canion, second by Mrs. Lederman that the meeting be adjourned.

*Nancy Dalen, Secretary*



Evansdale Library Association minutes  
October 8, 1974

PRESENT: Mrs. Gleason, Mrs. Goings, Mrs. Dalen, Mrs. Thompson, Mrs. Deitrick,  
Mrs. Fagerlind

EXCUSED: Rev. Canion, Mrs. Lederman

President Mrs. Goings called the meeting to order. Roll call was taken with six members present.

Minutes of the September 10th meeting were distributed and approved as written.

Mrs. Goings reported that she had taken measurements of the front door to see if one was available with a slot in it for the return of library books during non-library hours. Mrs. Deitrick will ask her husband to check on the availability of a door.

Following a suggestion by the Northeast Iowa Regional Library Association, members decided to extend the present library hours until 8:00 p.m. on Wednesday evenings and from 9:00 to 12:00 noon on Saturdays.

The hiring of an additional library worker was discussed. Rosemary Meany, a high school student and Mrs. Sharon Mumford, a housewife are interested in library work. Following discussion there was a motion by Virgie Gleason and seconded by Mrs. Deitrick to hire Mrs. Mumford to work the additional library hours and to replace Mrs. Meany whom she is unable to work.

A representative from the Northeast Iowa Regional Library association will come on Oct. 21 and 22 or 28th and 29th to weed out old books. Mrs. Goings requested a number of the Board members be on hand when this work was being done. The association suggested just throwing the books weeded out away. Following the weeding \$1,000 worth of books will be ordered for the library.

Motion by Mrs. Gleason to get paint estimates for the library. Second by Mrs. Deitrick. Motion carried.

Motion by Mrs. Gleason to purchase small radio for the library. Second by Mrs. Deitrick. Motion carried.

It was felt by Board members that due to a large number of people coming in to the library to obtain an Evansdale card which will now be honored at all libraries in the system it would be a good time to have a number of improvements made. In this way more people will be encouraged to use the Evansdale library facilities.

The possibility of having seasonal holiday centerpieces, displays etc. was discussed. Mrs. Fagerlind will consider this and let the Board members know at the next meeting.

Members were encouraged to bring items for the verticle file to the next meeting.

Motion by Mrs. Deitrick, second by Mrs. Dalen that the meeting be adjourned. Motion carried.

Nancy Dalen, Secretary



EVANSDALE PUBLIC LIBRARY ASSOCIATION MINUTES  
NOVEMBER 12, 1974

PRESENT: Mary Ann Goings, Virgie Gleason, Nancy Dalen, Alleen Deitrick, Rev. Canion

ABSENT: Darlene Thompson, Monda Fagerlind, Barbara Lederman

The meeting was called to order by President Mary Ann Goings. The minutes of the October 8th meeting were approved and written.

Most of the painting of the library has been completed. There is still some trim left to do. Mary Ann Goings and Alleen Deitrick will complete the painting of the trim.

The new curtains were made for the library by Mrs. Goings.

Helen Knebel, a member of the NE Iowa Regional Library Association spent two days weeding books from the Evansdale Library. Library members assisting were Allene Deitrick, Monda Fagerlind, Barbara Lederman and Mary Ann Goings. As of Nov. 12 there were 14 or 15 boxes of books to be disposed of.

Discussion followed on how to dispose of the books and it was decided to have a used book sale. Phil Koontz of the Evansdale Pharmacy will donate the old Medical Association office for the sale. The book sale will be held at that location on Nov. 21, 22, and 23. Suggested hours were 4:00 to 8:00 p.m. Thursday; 12:00 to 8:00 Friday and 9:00 to 12:00 on Saturday. There will be childrens, adults, and reference books on sale.

During the sale card tables will be lent by Nancy Dalen and Mary Ann Goings. Rev. Canion will donate a large table from the church and will contact a member of his church to come and help price the books. Mrs. Lederman will be asked to handle the advertising on the sale. Monda will be requested to make posters for the various stores advertising the new library hours.

The librarian was asked to inquire about library hours when people came to use the library.

According to suggested wage scales, librarians should be receiving \$2 per hour by Jan 75; \$2.20 per hour by Jan. 76 and \$2.30 per hour by Jan. 77.

The President stated that it would be necessary at the December meeting to prepare a budget for presentation the first part of January. The budget would be for 18 months again. It might be necessary to call a special evening meeting for this purpose.

Mrs. Meany reported on the use of the library during the new open hours of Wednesday evening and Saturday mornings.

The President presented a Material Selection Policy form from the Waverly Library. Since it is necessary to have a wide selection of books for all readers, this form is of help when someone finds material he/she feels unacceptable for the library shelves. They can complete and file a form on the book they object to.

It was suggested that there be a Book Buying Committee formed consisting of two board members and the librarian.

Mrs. Goings and Mrs. Meany had attended a Librarians Workshop in Waverly and found it very informative and helpful. Motion by Rev. Canion and second by Mrs. Gleason that members attending such library meetings be reimbursed 15¢ per mile and receive \$1.50 for meals when necessary. Motion carried.

Motion to adjourn by Rev. Canion and seconded by Mrs. Gleason.

Nancy Dalen, Secretary



EVANSDALE PUBLIC LIBRARY ASSOCIATION MEETING

DECEMBER 18, 1974

PRESENT: Mrs. Gleason, Mrs. Dalen, Mrs. Deitrick, Mrs. Fagerlind, Mrs. Goings, Mrs. Lederman

ABSENT: Mrs. Thompson, Rev. Canion

The meeting was called to order by President Mrs. Goings.

The President thanked all the board members who helped with the November book sale which was held in the building next to the Evansdale Pharmacy. There was a total of \$48.55 profit from the book sale. The President reported that the remainder of the books had been donated to the Lions Club for their book sale in the spring.

The Library Association sent a remembrance to the Sid Lederman family on the occasion of death of Mrs. Lederman's father-in-law.

A City Directory has been purchased at a cost of \$50.00. This will be delivered in May. Because of the high cost of the book and occasions of theft from the library it was decided that the book be locked up.

During the weeding process a book was found that was of interest to the UNI University. This book was donated to the Library at UNI and a thank you was read from UNI for the book.

Mrs. Meany has ordered new books for the library.

It is hoped that more publicity can be given the library hours through the newspaper and also through posters in local stores.

Work on the budget for next year was started. Approximate figures on the budget are: Wages: \$2500; Travel \$150.00; Library materials Adult books: \$1000.00; Equipment-New file boxes and circular book rack \$75.00; Utilities-Library Phone: \$200; Supplies & Maintenance \$200.00 for a total of \$4725.00. There will be a Board meeting the first part of January to finalize the budget.

The New World Book has been ordered. On the agenda for January in addition to budget work will be the Library Statement of Policy and also new board members.

Nancy Dalen, Secretary