

**EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
Monday, September 17, 2018 – 6:00 PM**

Call to Order: The meeting was called to order by President Hansen at 6:00 p.m.

Roll Call: Present: Borwig, Clements, Hansen, Johnson, Kettwig, and Rasanen
Absent: Pritchett & Nichols
A quorum was present.
Mayor Faas was in attendance.

Approval of August 20, 2018 Monthly Meeting Minutes: Hansen requested the words “visibly upset” be removed from the minutes as he felt “no colorful editorial should be added to the minutes.” Johnson moved and Clements seconded to approve the minutes from the August 20, 2018 meeting with the amendment. Ayes – 6. The motion carried.

Approval of bills to be paid in September: Clements moved and Hansen seconded to approve the bills to be paid in September. Ayes - 6. The motion carried.

Treasurer’s Report: Johnson gave the report in the absence of Treasurer Pritchett.

Circulation Report: The circulation report was reviewed. There were no comments or questions.

Old Business:

1. **Employee compensation:** A decision was made after a long discussion that a committee should be formed. This committee will create a new policy detailing wages, vacation, health insurance (required by law; those working over 30 hours are considered full-time employees for purposes of offering health insurance) and other important matters. The committee will consist of: Johnson, Hansen, Nichols & Clements.

Pritchett arrived at 7:00 p.m.

2. **Review/Revision/Approval of Library By-laws:** Board members went over and updated the by-laws. During this discussion, it was decided that a board member is needed as Secretary. Borwig volunteered to take on that responsibility for the 2018 term. Kettwig moved and Borwig seconded to approve the revisions of the by-laws. Ayes – 7. The motion carried.

New Business:

1. None.

Discussion: Kettwig announced the books from the little free library were stolen.

Adjournment: There being no further business the meeting was adjourned at 7:44 p.m.

Respectfully submitted,

Jenny Borwig, Board Secretary