

EVANSDALE LIBRARY ASSOCIATION

JANUARY 14, 1975

PRESENT: Mrs. Gleason, Mrs. Goings, Mrs. Fagerlind, Mrs. Deitrick, Mrs. Dalen and Rev. Canion.

ABSENT: Mrs. Lederman, Mrs. Thompson

The meeting was called to order by President Mrs. Goings. Minutes of the Dec. 18, 1974 meeting were distributed and approved.

Work on the budget continues. It is possible that the Library might qualify for a portion of the \$2,000 in revenue sharing funds.

Library Association members agreed to begin social security withholding on all librarian salaries beginning the month of January. Mrs. Lederman indicated that the city would include the librarian w/holding along with other city employees in their tax reports and then the Library Association would reimburse the city for the amount of the taxes.

Mrs. Goings read a letter that had been drafted for presentation to the City Council along with the budget. Discussion followed and the letter was approved. The secretary will type copies of the letter.

The Librarian, Mrs. Neany, reported that she has received four large boxes of books from the East Side Library and at present is preparing these for the shelves. Mrs. Neany had also made an attractive new sign for the front door of the library.

Mrs. Gleason will check with Mr. McGready again to see if he has complete signs for Evansdale business houses.

It was suggested that Library Board members be on hand when the Budget comes up for consideration so that if there are any questions they can be taken care of at that time. The Budget proposed will include minimum wage and social security taxes.

January 14, 1975 (Continued)

New board members have been suggested. Then include Dale Johnson and Imogene Bender. Mrs. Dalen will contact Dale Johnson about a position on the board.

Copies of the Library Ordinance has just been received. The Board will go into the study of that at a latter time.

Nancy Dalen, Secretary

NOTE: There was no meeting of the Library Association during the month of February due to the extensive work on the Budget in December and January.

Evansdale Public Library Board Minutes
June 3, 1975

Present: Mrs. Goings, Mrs. Gleason, Mrs. Lederman, Mrs. Deitrick, Rev.
Canion, Mrs. Dalen

Excused: Mrs. Thompson

Absent: Mrs. Fagerlind

President Goings called the meeting to order. Minutes of the previous meeting were distributed and approved as written.

Under old business, the removing of the safe to allow more space in the library was discussed. City officials have indicated that the storage area is already full and the safe cannot be moved.

It was reported that \$181.00 order for new books had been placed. The purchase of more books was discussed. Motion by Mrs. Lederman, second by Mrs. Gleason that we order another \$600 worth of books over and above what was ordered when the representative from the Northeast Iowa Regional Library service visited the library. Motion carried.

Mrs. Lederman reported the balance in the treasury was \$1070.42. This amount would be less the cost of the new footlocker and radio.

Lending of the movie projector was discussed. We will use lending forms which were obtained from the Waterloo Public Library by Rev. Canion. The machine will be lent only to organizations and at no cost. The need for additional equipment for the projector was discussed. The purchase of a cabinet for the movie projector was discussed. Selection was made from Latta's catalogue. Motion by Mrs. Gleason, second by Rev. Canion that we purchase a new cabinet at a cost of approximately \$71.34 and a screen at a cost of \$70.00 for use with the projector. Motion carried. In addition 2 reels and bulbs for the projector will also be ordered.

Mayor Joe Homolka expressed to the Board via President Goings farewells and thanks for past cooperation and work.

Discussion was held on the disappearance of new books from the library. "Helter Skelter" and "Winds of War" - both new best sellers are gone. It was decided that a sign stating "The Library is closed at this time. Please do not remove books from the library until regular library hours!" Sharon Mundfrom will make the sign. Mrs. Lederman will order poster materials from Lattas. It was also decided to keep best sellers locked up when the library is closed.

It was decided that the library will be closed on Saturday, June 28th due to the city-wide Pre-4th of July Celebration. It will also be closed as usual on the 4th of July.

Summer meeting were discussed. Motion by Mrs. Lederman, second by Rev. Canion that there be no meetings during the months of July and August. Motion carried.

Motion by Rev. Canion, second by Mrs. Gleason to adjourn meeting. Carried.

Nancy Dalen, Secretary

Evansdale Public Library Board Minutes
Sept. 9, 1975

PRESENT: Mrs. Gleason, Mrs. Thompson, Mrs. Goings, Mrs. Lederman,
Mrs. Dalen, Rev. Canion

ABSENT: Mrs. Deitrick, Mrs. Fagerlind

Minutes of the previous meeting were distributed and approved as written.

Discussion was held on what could be done with the Y-Case, Mrs. Lederman will be checking back with the First National Bank to see if something can be arranged.

Equipment that is needed for the library includes a regulation standing card file. The purchase price new of this piece of equipment would be around \$338.20. Members decided they would keep watch in the library newsletter THE GRAPEVINE to see if a used one could be found at a more reasonable price.

Mrs. Lederman stated that there would be no revenue sharing funds available for the library until October. There is a current balance of \$576.08 in the treasury. The library shared costs of the new library room door with the city. The library share was \$97.71.

Discussion was held on the new movie projector. Mrs. Goings will check with the Uran Renewal Office to see if they will run off copies of the lending form for us. Mrs. Meany had attended a workshop in Cedar Falls and learned about the operation of the machine. It is hoped that a night meeting can be set up to show board members how to work the projector. The showing of films was discussed - it was decided to table this until next month.

The number of books loaned from the library continues to be high. May 151; June 244; July 363; and August 286.

Discussion was held on the further use of old Time and Newsweek copies. It was decided to keep copies for 6 months and then use them for verticle file information.

It was suggested to encourage the use of the library phone. Perhaps the ladies in the community can be encouraged to call in their favorite household hints. A booklet can be made up of these and perhaps the 10 best hints per month can be published in the paper. Mrs. Dalen will work out an outline of this project.

The Board then went in to closed session to discuss personnel requests. Motion by Mrs. Lederman, second by Mrs. Gleason that we do not pay for vacations and that we do not increase the salary of the librarian. Motion carried.

Mrs. Goings would like each member of the board to read over the Trustees Guide for Library Board Members. Rev. Canion will read the book first.

Motion by Rev. Canion, second by Mrs. Gleason that the meeting be adjourned. Motion carried.

Nancy Dalen, Secretary

EVANSDALE PUBLIC LIBRARY MINUTES

OCTOBER 14, 1975

PRESENT: Mrs. Goings, Mrs. Lederman, Mrs. Dalen

ABSENT: Rev. Canion, Mrs. Gleason, Mrs. Thompson, Mrs. Deitrick and Mrs. Fagerlind

Since there was not enough for a quorum, the meeting was conducted informally.

Under old business: the study of moving the Y-Case to a storage area is continuing.

Mrs. Meany reported little response to the October Book Roundup Project. She stated that all people having overdue books were notified by phone or mail during the month about the Roundup. It was suggested that the secretary put a reminder of October Book Roundup in the Paper.

Librarian Sharon Mundfrom has resigned. She has, however, volunteered to continue her work on the subject file until it is completed. She stated she wanted the Board Members to know she had enjoyed her work at the library.

Librarian Bernice Green has been contacted and is happy to have more hours to work. Rosemary Meany will work Saturday, Oct. 18 and possibly the following Saturday if Mrs. Green is not back from vacation.

On Wednesday, Oct. 22nd there will be a Workshop at the Cedar Falls Library on Children's Services and Story Telling. This will run from 9:30 a.m. until 3:00 p.m. Mrs. Meany will be attending the workshop and Mrs. Goings will work in her place on that day until she returns.

Mrs. Meany is also attending the five-session workshop on material selection and weeding in small libraries. Costs of the session is \$6 plus mileage.

Mrs. Goings expressed concern regarding work on the selection policy that must be set up. She suggested having a Wednesday or Friday night meeting to get this project underway. It is important for all board members to be present.

Free Saturday afternoon Children's Movies were discussed. Mrs. Lederman will look into films that are available and Mrs. Dalen agreed to handle the publicity for the movies.

The President reported that the Fox family had donated books to the Evansdale Public Library. Mrs. Dalen will check on how best to find out the value of antique books. The Evansdale Amvet Post 31 has donated a book of historical documents entitled "Your American Heritage" to the library.

Bicentennial materials are becoming available. Mrs. Goings will check with the Regional Office to see what is best to order.

Total books checked out for September was 48. Mrs. Meany felt the drop was due to the start of school.

Mrs. Dalen shared an article with members about a small town library and the special services offered. These included a Pattern Exchange and a Comic Book exchange. Some of these projects might be considered after the first of the year.

The treasurer reported she had received a check for \$1500.00 which will be added to the current balance of \$444.22 in the treasury.

Nancy Dalen, Secretary

EVANSDALE PUBLIC LIBRARY ASSOCIATION MINUTES
NOVEMBER 11, 1975

PRESENT: Barb Lederman, Virgie Gleason, Mary Ann Goings, Nancy Dalen,
Darlene Thompson, and Allene Deitrick

ABSENT: Monda Fagerlind and Rev. Canion

The meeting was called to order with roll call and approval of minutes of the October meeting.

Mrs. Goings reported that a request for a used 15 drawer card unit has been published in the library periodicals the "Grapevine" and "Ardvark". It is hoped we can obtain a used one at a reasonable price.

A thank you card has been sent to the Evansdale Amvet Post for their donation of the book "Your American Heritage."

It was reported that Mrs. Goings and librarian Mrs. Meany had met with Mr. Phipps of the Waterloo Library regarding the monthly reports that it is necessary to send in for tax credit.

Mrs. Lederman reported that we have a balance of \$1630.18 in the treasury.

Mrs. Meany reported that she has been purchasing books from the "Book Place" - a used book store in Cedar Falls that offers books in good condition at reasonable prices.

A total of 170 books were checked out during the month of October which indicates an excellent increase over the previous month.

In order to have best attendance at Library monthly meetings, a change of meeting time was discussed. Motion by Mrs. Gleason, second by Mrs. Lederman that the new meeting time of the first Tuesday of each month at 3:15 be set as the meeting time. Motion carried.

The President offered three books on the duties of library trustees for board members to look over. Motion by Mrs. Lederman, second by Mrs. Deitrick to purchase all three books for use by the trustees. Motion carried.

Selection Policies, the Library Bill of Rights and the Freedom to Read Proposition were discussed.

The possibility of using a special form to handle book complaints was discussed. A person who finds a book offensive or undesirable will be asked to complete the blank and it will then be presented to the board for consideration.

Mrs. Meany reported that 71 additional books have been ordered from Nile.

Mrs. Dalen had contacted Mrs. Gerald Fortsch regarding the sale of antique books. Mrs. Fortsch suggested taking the books to Marshalltown and when they have an auction it would be included in the sale.

The book "Alternate Celebrations" was offered for the Boards' consideration by Mrs. Dalen. The book offers alternate methods of celebrating Christmas, birthdays etc to give a deeper meaning to gift giving. Board members approved the purchase of the book at \$3.50.

Motion by Mrs. Deitrick and second by Mrs. Gleason to adjourn.

Nancy Dalen, Secretary

EVANSDALE PUBLIC LIBRARY MINUTES

TUESDAY, DECEMBER 2, 1975

PRESENT: Mary Ann Goings, Darlene Thompson, Barb Lederman, Nancy Dalen

ABSENT: Alleen Deitrick, Rev. Canion, Monda Fagerlind, Virgie Gleason

The meeting was called to order by Mrs. Goings. Copies of the November meeting minutes were distributed and approved as written.

The meeting time of the Library Board has been changed to the first Tuesday of each month at 3:30 in order to have a more convenient meeting time for Board members.

Discussion was held on Movies for children. They will begin on Saturday, Dec. 20th and be held on Dec. 27 and Jan 3rd. Movies scheduled for the three Saturdays are: Dec. 20th: The Music Box (Laural & Hardy) and Loras (Dr. Seuss). Dec. 27th: Free To Be You and Me (Marie Thomas) and The Little Rascals and Jan. 3rd: Chimps (Laural & Hardy) and Seven Ravens (Grimm's Fairy Tale).

The movies will run about 1 hour from 2 to 3 p.m. and will be in charge of Mrs. Lederman. Mrs. Dalen will see that posters are made and that the newspaper is notified.

Mrs. Lederman reported a balance of \$1430.19 in the treasury.

Mrs. Meany reported that 165 books were checked out during the month of November.

It was decided to have Mrs. Meany type up the approved Selection Agreement and run it off at the Community Development Office.

Mrs. Goings reported that Mrs. Lind, Mrs. Dalen and herself had attended a City Council meeting in Elk Run regarding an agreement for the use of the Evansdale Library. No decision was made. Mrs. Lind suggested we send a letter to the Elk Run Council after the first of the year regarding the agreement.

We will be submitting a budget in May of 1976. Mrs. Goings suggested that it might be possible to have the library open 3 days per week rather than just 2 hours per day.

Motion by Mrs. Thompson, second by Mrs. Lederman to adjourn. Motion carried.

Nancy Dalen, Secretary

EVANSDALE LIBRARY OFFERS WIDE SELECTION

The Evansdale Library, located in the City Hall building has added more than 300 new books since the first of the year. This includes the current edition of the World Book Encyclopedia, adult and children's fiction books, and books requested by library users including books on antiques, snowmobiles, canning and preserving, crafts and poetry.

According to Mrs. Roger Meany, head librarian, the number of books checked out each month has increased steadily indicating a good traffic in the library and increased use of the community facility.

Library cards are free to all residents. This card also intitles them to check books out of the Waterloo Libraries as well since the Evansdale Library is a member of the Northeast Iowa Regional Library System.

Recently added equipment in the library includes a small magazine rack for current news magazines and a verticle file which will be of help to students and school projects.

Evansdale Library Hours are: 3 to 5:30 p.m. Monday, Tuesday, Wednesday and Friday. Thursday hours from 11:30 to 6:00 p.m. and Saturday mornings from 9:00 a.m. till noon. It is hoped that the various hours will make it possible for all residents to use the facility even more.

According to Mrs. Donald Goings, President of the Library Association, "We invite all residents to visit the library during regular library hours to see the fine selection of reference and fiction books we have ~~at~~ for all members of the family. We also welcome suggestions for improvements and requests for books that you might like to see on our shelves."

EVANSDALE LIBRARY RECEIVES BOOK DONATIONS

Mrs. Donald Goings, President of the Evansdale Public Library Association reports that the family of William and Catherine Fox have donated their books to the Evansdale Public Library.

Evansdale Amvet Post 31 has donated the book "Your American Heritage" containing many historical documents such as the Declaration of Independence, and the Bill of Rights. This will be especially appropriate for the Bicentennial Year celebration.

With the holidays right around the corner, the Evansdale Library offers a wide selection of craft books with clever gift ideas for both adults and children. Also available are books on home entertaining for the holidays and recipe books.

Mrs. Roger Meany, Librarian, has received a certificate from the Hawkeye Institute of Technology for a ten hour Material Selection and ~~Wm~~ Wedding Course which was conducted at the Waverly Library by Michael Phipps.

The Evansdale Library is a member of the Northeast Iowa Regional Library System. Library cards are free to Evansdale residents and these cards may also be used at the Waterloo and other area libraries.

We would appreciate having the following article in the Sun Newspaper this week.

EVANSDALE PUBLIC LIBRARY GROWING WITH THE COMMUNITY

The Evansdale Public Library began with an Organizational Meeting on February 29, 1968. Book donations from area residents, organizations and the Lions Club Book Sale marked the beginning of the present large book collection.

The Council Room of the Evansdale City Hall has been the home of the Library since 1968 with many notable changes including library book shelves, large globe, magazines, book card files, attractive paint and curtains.

Library hours were limited to begin with and open hours were maintained by approximately 40 volunteers from throughout the community who donated their time as librarians.

During 1968 a total of 124 adult cards and 145 children's cards were issued. A check during this month indicates a total of 605 adult and 956 children's cards have been issued. In addition, as a member of the Northeast Iowa Regional Library System, the library honors cards from other libraries in the system. In turn, Evansdale library card holders may check out books from the Waterloo and other regional libraries at no charge.

At present three librarians are sharing responsibilities of library work in Evansdale. They are: Mrs. Iva Meany assisted by Sharon Mundfrom and Bernice Green.

Since becoming members of the Northeast Iowa Regional Library System, a complete weeding out of old books has taken place, giving way to a newer and wider variety to reading materials.

New this fall will be the 16 mm movie and sound projector which will be available to organizations at no cost for their various programs. A catalogue of films that can be rented will also be available from the Library meeting. At the September meeting the possibility of a weekly movie night will be discussed.

Also underway at present is the work of setting up a complete subject file. With this file a person needs look up only the subject he is interested in and can find the list of books available about that particular subject.

Students will appreciate the Verticle File which offers files of newspaper and magazine articles on a wide variety of subjects for classroom reports, essays, etc. You are invited to call the Evansdale Library to find if a particular book or material about a subject is available.

If a person is interested in obtaining a particular book and it is not available at the Evansdale Library a call is made to the office and the book is sent out from any library that has it on hand in the regional library system. The borrower simply returns the book to the Evansdale Library and they will see it is returned to the proper source.

The Mail-A-Book plan offers shut-ins and handicapped people an opportunity to select books in their own home and receive them by mail. There is no charge for this new service except for the returning of books at the low library book postage rate. Information is available at the library.

In addition to the wide selection of fiction, biographies, non-fiction books, there is a complete craft book section, paperback section and handyman section plus hundreds of books for children. There is also a rack with several of the current magazines.

Present members of the Evansdale Library Association include: Mrs. Donald Goings, President; Mrs. Sid Lederman, Treasurer; Mrs. Kenneth Dalen, Secretary and members Mrs. Stel Gleason, Mrs. Floyd Thompson, Mrs. Richard Deitrick, Mrs. Monda Fagerlind and Rev. D. ~~Wynn~~ Canion.

Convenient library hours are 3 to 5 p.m. on Monday, Tuesdays and Wednesdays, 11:30 a.m. to 5:30 p.m. Thursdays and Saturday mornings 9:00 till noon. Library cards are free to all area residents.

It is most evident that as the community grows - the Library grows and continues to offer fine reading and additional services to area residents.