

**EVANSDALE PUBLIC LIBRARY**  
**MONTHLY BOARD OF TRUSTEES MEETING**  
**Monday, June 18, 2018 – 6:00 PM**

**Call to Order:** The meeting was called to order by President Hansen at 6:08 p.m.

**Roll Call:** Present: Borwig, Hansen, Kettwig, Nichols, Pritchett and Rasanen  
Absent: Clements and Johnson  
A quorum was present.

**Approval of May 21, 2018 Monthly Meeting Minutes:** Rasanen moved and Nichols seconded to approve the minutes from the May 21, 2018 meeting. Ayes – 6. The motion carried.

**Approval of bills to be paid in June:** Hansen moved and Kettwig seconded to approve the May bills to be paid in June. Ayes - 6. The motion carried.

**Treasurer's Report:** The treasurer's report was read by Borwig and reviewed. There were no questions.

**Circulation Report:** The circulation report was reviewed. There were no comments or questions.

**Old Business:**

1. **Review/Revision/Approval of Overdue Material Policy:** Considerable discussion was held on the overdue policy as presented by Director Jensen with the changes made to it from the last meeting. The name of the policy will be changed to Overdue/Damaged Materials Policy. The second and third lines will be switched around. Some parts were struck completely. The and/or section of the last point will be changed to just "or" with the "and" portion stricken. Director Jensen will re-write policy with additional changes to present to the Board. Kettwig moved and Borwig seconded the policy be approved with the amended changes. Ayes – 5. Nays – Hansen. The motion carried.
2. **50<sup>th</sup> anniversary celebration discussion:** Pritchett noted that she will not be going out of town and plans to drive her truck as a float in the parade. Director Jensen noted that staging is at 8:30 a.m. and the parade starts at 9:30 a.m. All board members were invited to ride along. Director Jensen noted that several past directors will also be riding.

**New Business:**

1. **Disposal of old office chairs and children's chairs:** Discussion was held about the old office chairs and the children's swivel chairs. Director Jensen said the police department gave their old office chairs to the street department to scrap out. Kettwig wondered if we could get some money for the kid's computer chairs. The consensus was to allow Director Jensen to dispose of the chairs as she sees fit, and if they can't be sold, to throw them away.
2. **Approval of payment in advance for any end-of-month/end-of-fiscal year bills:** Rasanen moved and Pritchett seconded to allow Director Jensen to submit any last minute bills for payment. Ayes – 6. The motion carried.
3. **Election of officers:** A panel of officers was decided upon based on volunteers/appointments. The panel includes Gary Hansen as President for his second term, Dick Clements as Vice President for his second term, Kathy Johnson as Secretary for a first term and Kathy Pritchett as Treasurer for her first term. Rasanen closed nominations and moved to accept the panel. Nichols seconded the motion. Ayes – 6. The motion carried.

**Discussion:** It was noted that continuing education training is to follow the meeting. The topic is Friends of the Library and Fellowships.

**Adjournment:** There being no further business the meeting was adjourned at 7:04 p.m.

Respectfully submitted,

Kathy Pritchett, Board Secretary