

**EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
Monday, April 16, 2018 – 6:00 PM**

Call to Order: The meeting was called to order by President Hansen at 6:02 p.m.

Roll Call: Present: Borwig, Clements, Hansen, Johnson, Nichols and Rasanen
Absent: Kettwig and Pritchett
A quorum was present.

Approval of March 19, 2018 Monthly Meeting Minutes: Johnson moved and Hansen seconded to approve the minutes from the March 19, 2018 meeting. Ayes – 6. The motion carried.

Approval of bills to be paid in April: Clements moved and Hansen seconded to approve the March bills to be paid in April. Ayes -6. The motion carried.

Treasurer's Report: The treasurer's report was read by Johnson and reviewed. There were no questions.

Circulation Report: The circulation report was reviewed. There were no comments or questions.

Old Business:

1. **Review/Revision/Approval of Overdue Material Policy:** Director Jensen said that she had received very few responses to her request on the IowaLib listserv from those who do not have fines and use an "honesty jar" and she did not have a policy prepared because of it. Hansen said he was glad because he still had things to think over with regards to it. Director Jensen will put it on a later agenda.
2. **50th anniversary celebration discussion:** Director Jensen noted that she is prepared for the Kindle giveaway as far as the tickets, Facebook notice and ad to go in the Evansdale News. She said she has not purchased the Kindles yet as she's hoping they might go on sale at Amazon for Mother's Day and some money can be saved. She also noted that the 50th anniversary pens have been ordered but not yet received. Johnson said she had stopped in to Creative Impact about the sign but she was not gotten back with. Discussion about the sign verbiage and design. Nichols said she could get one from Signs by Tomorrow. She will get it Director Jensen and Jensen will see about getting hung from the building's side. Director Jensen said she thought it would be nice if, now that she has the dates, if a plaque could be made highlighting all former directors with their years of service. The board thought that was a good idea. There was also further discussion about the parade. Director Jensen noted that she is in touch with most of the previous library directors. Nichols said she thought having a past, present and future librarians of Evansdale on the float would be a neat idea. Director Jensen said she'd reach out to past librarians and see what she could come up with.

New Business:

1. **Review of final budget for 2019 as provided by City Clerk:** Jensen noted that Hansen asked for this to be included on the agenda. Director Jensen said that the library received all of the monies they had asked for. No action was necessary.
2. **Open Access Expenditure Ideas:** Director Jensen informed the board that the end of the fiscal year is closing in and we still have \$1510 from our OA fund that has to be spent by fiscal year end. She asked if they had any ideas. It was determined that all of the items for the 50th anniversary would be spent out of the Open Access funds (sign, pens, Kindles, and candy/pops for the parade) and the plaque. Director Jensen asked if she needed a new chair and she said actually hers was getting pretty beat up. Next month we'll look at what we have left to spend.

Kettwig arrived at 6:42 PM.

Discussion: Director Jensen said she was under the impression that Mayor Faas was going to be here to address the board about the Friends of the Library group but since he was not, she would tell them what she knew. She said he had come to her and said that it looked like the Friends of the Library would need to be dissolved and told her about the auditor's hand in it. Nichols and Kettwig both noted that the Friends of the Parks had to do the same thing. There were several questions so Jensen was asked to request Mayor Faas come to the next board meeting to address those. She said she would do so.

Adjournment: There being no further business the meeting was adjourned at 6:57 p.m.

Respectfully submitted,

Shannon Jensen, Library Director