

EVANSDALE LIBRARY BOARD

Thursday, July 7, 1988

Present: Fagerlind, Eldridge, Burkett

Absent: Russell, Larrew, Raitt, Towne, Schneiderman

Meeting was cancelled due to lack of a quorum.

CIRCULATION: JUNE, 1988

Hours Open	158
Circulation	1,383
County	39
Elk Run	120
Raymond	32
New Cards	16 - Total
Evansdale	16
Elk Run	-0-
County	-0-
Raymond	-0-

People In	474
Evansdale	393
Elk Run	41
County	25
Raymond	15

Money Turned In:

Fines	\$ 2.55
Dup. Cards	.50
Non-Resident Cards	\$ 100.00
	\$ 102.55 - Total

No new acquisitions.

EVANSDALE LIBRARY BOARD

Thursday, August 4, 1988

Present: Fagerlind, Eldridge, Towne, Schneiderman.

Absent: Russell, Larrew, Raitt, Burkett.

Meeting was cancelled due to lack of a quorum.

CIRCULATION: JULY, 1988

Hours Open 128
 Circulation 1,113
 County 47
 Elk Run 16
 Raymond 7

People In 336
 Evansdale 294
 Elk Run 12
 County 21
 Raymond 9

New Cards - 20 (all Evansdale)
 Sold 1 Elk Run Heights

Money Turned In:

Fines \$ 3.85
 Dup. Cards 1.50
 Non-Resident Card 20.00
 \$ 25.35

New Acquisitions: Adult Fiction - 1
 Adult Non-Fiction - 3
 Youth Fiction - 28
 Youth Non-Fiction - 7

EVANSDALE LIBRARY BOARD MINUTES

Library

September 1, 1988

Meeting was called to order at 7:00 P.M.

Present: Fagerlind, Burkett, Eldridge, Russell, Schneiderman, Van Nice, Librarian Green.

Absent: Raitt, Larrew, Towne.

Motion to approve minutes of June 2, 1988, was made by Fagerlind, Seconded by Schneiderman.
Minutes stand approved.

Motion to approve minutes of June 16, 1988, was made by Burkett, seconded by Fagerlind.
Minutes stand approved.

Motion to approve minutes of June 23, 1988, was made by Fagerlind, seconded by Burkett.
Minutes stand approved.

CIRCULATION: AUGUST, 1988

Hours Open	122	People In	347
Circulation	995	Evansdale	320
County	24	Elk Run	15
Elk Run	38	County	6
Raymond	13	Raymond	6

New Cards: 9 (all Evansdale)

Money Turned In:

Fines	\$ 4.90
Dup. Cards	.75
	\$ 5.65 - Total

New Acquisitions:

Adult Fiction	9
Adult Non-Fiction	4
Youth Fiction	22
Youth Non-Fiction	6

BILLS: (From July 1, 1988)

Book Look	\$111.50	(17 books)
Gum Drop Books	180.18	(24 books)
Lorene Rohlf	77.40	(23 books)
Raintree Publishers	74.00	(6 books-States Books)
Five Star Preview	91.47	(9 books)
Five Star Preview	14.42	(1 book-reference)
Ranger Rick	14.00	(magazine subscription-1 year)
Simpson's Business		
Machine	3.00	(typewriter ribbon)
J. S. Latta Co.	55.99	(Library supplies)

Total: Books and Subscriptions: \$562.97

Office Supplies: \$ 58.99

Motion to approve payment of bills was made by Burkett, seconded by Fagerlind. Approved.

There was no Treasurer's Report.

Old Business: It was agreed to set the hours for the Library to be open as follows:

Tuesday - 11 A.M. to 5 P.M.	(Moved by Burkett,
Thursday- 11 A.M. to 7 P.M.	seconded by Schneiderman. Approved)
Saturday- 10 A.M. to 4 P.M.	

This is a total of twenty hours weekly and will remain in effect until June 30, 1989.

This could, however, be subject to change.

EVANSDALE LIBRARY BOARD MINUTES

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New Business: Election of officers.

Upon nomination and approval the following officers were elected:

Gerri Russell	Chairman
Casey Eldridge	Vice-Chairman
Sue Schneiderman	Secretary
Karen Van Nice	Treasurer

The Ionia Public Library has three shelving units for sale at \$50.00 per unit. Fagerlind made the motion to purchase all three, Van Nice seconded. Motion carried. \$50.00 will come out of our budget and the Friends of the Library will purchase the other two units for \$100.00. Librarian Green and her husband will go to Ionia to get them when they are available.

Eldridge reported she sold \$8.65 in used books at her garage sale.

Court is held every first Friday of the month in the Library. One of the Judges made the comment that we have a very nice Library.

Eldridge suggested review for new Board Members as to Library by-laws.

All the used books for sale are books that were weeded out. Paperbacks were weeded out back to 1986 and hard cover books were weeded out back to 1984. We should try to eliminate some of these books. Perhaps give them to the Salvation Army or Good Will.

The Vertical File should be updated.

We will plan to have a work shop after the next meeting.

Motion to adjourn was made by Schneiderman, seconded by Van Nice.

Meeting adjourned at 8:00 P.M.

Deb Burkett,
Acting Secretary

DB:bg

EVANSDALE LIBRARY BOARD MINUTES

October 6, 1988

Library

Meeting was called to order at 7:08 P.M.

Present: Schneiderman, Van Nice, Erpelding, Eldridge, Russell, Librarian Green.

Absent: Towne, Fagerlind, Raitt, Larrew.

Motion to approve minutes of September 1, 1988, was made by Van Nice, seconded by Erpelding. Minutes stand approved.

Bills to be paid: Waldenbooks \$97.20 (15 books)
Daisey Book Co. 92.29 (13 books)
Lincoln's
Office Supply 8.31 (office supplies)
Bernice Green 12.94 (reimburse for Postage)

Motion to approve payment of bills was made by Eldridge, seconded by Erpelding. Approved.

Treasurer's Report: Total books and subscriptions - \$562.97
Office supplies - \$58.99

CIRCULATION: SEPTEMBER, 1988

Hours Open 88
Circulation 1,046 (up from last month)
County 16
Elk Run 37
Raymond -0-

People In 328
Evansdale 310
Elk Run 12
County 6
Raymond -0-

New Cards - 12 (all Evansdale)

Money Turned In:

Fines \$15.95
Dup. Cards 1.25
ERH Card 20.00
\$37.20 - Total

New Acquisitions: Adult Fiction 6
Adult Non-Fiction 1
Youth Fiction 20
Youth Non-Fiction -0-

Old Business: The Ionia Library was called. Their new building isn't ready yet. They will call us about the shelves when they move. It should be some time around the 1st of November. We will pay \$150.00 for three rolling shelves.

New Business: Our treasurer will have to work late on Thursdays so it was suggested that we start our meetings at 7:15 P.M. so she can be present. Motion made to start meeting at 7:15 made by Van Nice, seconded by Erpelding. Approved.

Used book table was moved to the back of the room to make more room for council meetings.

We need to buy more adult books. Where do we order them from? Baker and Taylor books seem to fall apart right away. Waldenbooks seem to be made better. After looking at a couple of books, it seems that the Autobiographies picture pages seem to be where the books fall apart. We will order the minimum of books from Baker and Taylor with one being an Autobiography. We asked that this book be withheld from the public until the next meeting so we can see it and decide whether or not to buy from Baker & Taylor again by observing how well the book stands up.

A letter of resignation from Marlys Larrew was read. She is resigning because of conflicting schedules. We will give a copy of the letter to the Mayor and put the original on file.

Meeting adjourned at 7:40 P.M.

Sue Schneiderman,
Secretary

SS:bg

EVANSDALE LIBRARY BOARD MINUTES

November 3, 1988

Library

Meeting was called to order at 7:23 P.M.

Present: Towne, Van Nice, Erpelding, Eldridge, Russell, Fagerlind, Librarian Green.

Absent: Raitt, Schneiderman.

Motion to approve minutes of October 6, 1988, meeting was made by Van Nice, seconded by Erpelding. Minutes stand approved.

Bills to be paid: Baker & Taylor - \$20.64 (2 books)

NOTE: There were two invoices from Waldenbooks - one for \$14.66 and the other one for \$40.24. The Board decided not to pay either one until the store submits a corrected amount on Inv. #09196569 (\$40.24). There appears to be an error on the total amount due.

Motion made to approve payment of bill from Baker & Taylor only made by Fagerlind, seconded by Erpelding. Motion approved.

CIRCULATION: OCTOBER, 1988

Hours Open 86
Circulation 988
County 23
Elk Run 49
Raymond 18

People In 324
Evansdale 282
Elk Run 16
County 10
Raymond 6

New Cards 10 - Total
(Evansdale 8)
(County 2)

Money Turned In:
Fines \$2.45
Dup. Cards -0-
\$2.45 - Total

New Acquisitions: 1 Adult Fiction
1 Adult Non-Fiction

Old Business: There has been no word from the Ionia Library concerning shelves we wish to purchase.

At our December meeting we will set up plans to work on a vertical file and procedure we will follow to request free literature for our library.

New Business: Board discussion followed per reading from Code of Ordinances, City of Evansdale, Iowa, under Section 17-18. Powers. in which Number 8 of this section refers to ...moneys belonging to the library fund including finances and rentals collected under rules of board of trustees... The board agreed to pursue getting the right to designate use of fines and rentals collected as stated above.

The board would like to review their By-Laws but a copy of the present By-Laws has not been secured. Librarian Green shall contact some past board members to see if a copy is available. If a copy is not available we will contact Jim from the NE Regional Library to assist us in writing new By-Laws.

Librarian Green presented the hours the library will be open during the week of Thanksgiving as follows:

Tuesday - 11 a.m. to 5 p.m.
Friday - 10 a.m. to 5 p.m.
Saturday- 9 a.m. to 4 p.m.

EVANSDALE LIBRARY BOARD MINUTES

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Librarian Green stated a need for a humidifier in the library. Chairman Russell will contact a local hardware store about donating one.

In order to reduce our used books inventory, new prices were at 5¢ for the paperbacks and at 10¢ for the hard backs.

The board checked the quality of books coming from Waldenbooks at 15% discount compared to Baker & Taylor at 40% discount. At this time, it was decided to purchase biographies and autobiographies from Waldens as their books appear to be sewn better and will hold up better under the more frequent and long-term usage these books get.

The meeting was adjourned at 8:17 P.M.

Casey Eldridge
Acting Secretary

CE:bg

EVANSDALE LIBRARY BOARD MINUTES

Library

December 1, 1988

Meeting was called to order at 7:23 P.M.

Present: Van Nice, Erpelding, Russell, Schneiderman, Eldridge, Librarian Green.

Absent: Towne, Fagerlind, Raitt.

Motion to approve minutes of November 3, 1988, was made by Eldridge, seconded by Erpelding. Minutes stand approved.

Bills to be paid: Baker & Taylor	\$ 11.67
East-West Learning Corp.	64.06
National Literary Distributors Inc.	125.68
Select Publications	97.60
Waldenbooks	40.24
	<u>\$ 339.25 - Total</u>

Waldenbooks paid for this month, not last month because of an error. The error was corrected and we were credited for a book returned.

Motion to approve bills to be paid was made by Eldridge, seconded by Erpelding. Approved.

Treasurer's Report: There is approximately \$1390.00 left in the book budget.

CIRCULATION: NOVEMBER, 1988

Hours Open	86
Circulation	925
County	11
Elk Run	46
Raymond	11

People In	251
Evansdale	238
Elk Run	7
County	4
Raymond	2

New Cards: 10 (all Evansdale)

<u>Money Turned In:</u>	
Fines	\$2.05
Dup. Card	.25
	<u>\$2.30 - Total</u>

New Acquisitions: 4 Adult Fiction
1 Adult Non-Fiction
15 Youth Fiction
9 Youth Non-Fiction
29 - Total

Old Business: Bernice went to a County Librarian Meeting. None of the other librarians that she talked to had heard of turning library fine money over to the general fund. We turn in money from fines and duplicate cards to the city.

Ionia Library: We have not heard from them yet about the used shelves we are going to purchase from them.

Vertical File: Make plans to work on it in January. Make plans to stay late at January meeting and then go from there to decide what needs to be done and if we will need more time. Bernice will get some file folders for the vertical file. Items that could go into the file include vacation material and information from different states.

EVANSDALE LIBRARY BOARD MINUTES (PAGE 2)

December 1, 1988

Old Business (continued):

By-Laws: We have not been able to locate any By-Laws. There is no evidence that they have even been written. We will look into having Jim from NE Regional Library help us write new By-Laws.

Our new humidifier is here and works well. It is a used one and it was donated.

We will not renew Sports Illustrated magazine because of lack of interest. It will save us about \$45.00 a year. Discussed the possibility of purchasing a Blue Book with the money.

New Business: Christmas Week Hours: Monday - Dec. 19th - 11 a.m. to 5 p.m.
Tues. - Dec. 20th - 11 a.m. to 5 p.m.
Thurs. - Dec. 22nd - 11 a.m. to 7 p.m.

Meeting adjourned at 8:04 P.M.

Sue Schneiderman,
Secretary

SS/bg

EVANSDALE LIBRARY BOARD MINUTES

Library

January 12, 1989

Meeting was called to order at 7:48 p.m.

Present: Van Nice, Erpelding, Russell, Pritchett, Eldridge, Librarian Green.

Absent: Fagerlind, Raitt, Towne, Schneiderman.

Motion to approve minutes of December 1, 1988 was made by Erpelding, seconded by Pritchett. Minutes stand approved.

Bills to be paid:	Waldenbooks	\$ 14.66	- - -	5 books
	Bargain Book Review	79.95	- - -	10 books
	World Almanac	7.59	- - -	1 book
	Media Source	49.74	- - -	6 books
	Ollis Book Company	220.68	- - -	24 books
		<u>\$372.62</u>		
	Lincoln's	10.92	- - -	office supplies
		<u>\$383.54</u>		

Motion to approve bills to be paid was made by Erpelding, seconded by Pritchett. Approved.

Treasurer's Report: There is approximately \$1022.00 left in the book budget. At the end of November, there was only \$8.00 left in the office supplies funds.

CIRCULATION; DECEMBER, 1988

Hours Open	86
Circulation	976
County	23
Elk Run	84
Raymond	24

People In	226
Evansdale	194
Elk Run	15
County	9
Raymond	7
Waterloo	1

New Cards:

Evansdale -	6
Waterloo -	1 \$20.00

Money Turned In:

Fines - \$	1.20
Dup. Card	-0-
Copies	1.50
Waterloo Card	<u>20.00</u>

New Acquisitions:

5 - Adult Fiction
1 - Adult Non-Fiction
28 - Youth Fiction
12 - Youth Non-Fiction

\$ 22.70 - Total

Old Business: The shelves from Ionia Library are available. Librarian Green and her husband will pick them up when the road conditions have improved. The Friends of the Library will remit \$100.00 to cover their share of the bill.

Fines: We will deal with this issue when we do our bylaws.

Bylaws: We will invite Jim from Northeast Regional Library to attend our next meeting to assist us with the bylaws. Librarian Green will contact other libraries and inquire about obtaining a sample copy of their bylaws.

New Business:

Resignation: Lois Towne resigned from the board effective January, 1989.

Survey: Kathy and Gerri will prepare a questionnaire and select a list of names from the library patrons to contact regarding the most convenient hours for our patrons. We shall have five people make twenty calls each to verify which library hours are suitable for the majority of the users.

Meeting adjourned at 8:58 p.m.

Casey Eldridge
Acting Secretary

EVANSDALE LIBRARY BOARD MINUTES

February 2, 1989

Meeting was called to order at 7:20 p.m.

Present: Erpelding, Russell, Eldridge, Librarian Green,
Schneiderman, J. Russell

Absent: Van Nice, Raitt, Fagerlind, Pritchett

Motion to approve minutes of January 12, 1989 was made by
Erpelding and seconded by Russell. Minutes stand approved.

Bills to be paid:

Raintree Publishers	\$76.94	6 books
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Motion to approve bills to be paid was made by Schneiderman
and seconded by Eldridge.

Treasurers Report: None read. Treasurer was absent.

CIRCULATION JANUARY, 1989

Hours Open	86	People In	297
Circulation	1,071	Evansdale	270
County	47	Elk Run	9
Elk Run	92	County	10
Raymond	21	Raymond	5
Waterloo	46	Waterloo	3

New Cards: 12 (all Evansdale)

New Acquisitions: 6 Youth non-Fiction

Money Turned In:	Fines	.60
	Dup. Cards	.75
	Copies	.25
	Total	<u>\$1.60</u>

Old Business: The shelves from the Ionia Library are still
there. Have called but can't get ahold of anyone. Weather
permitting Bernice Green can possibly get them Sunday.

By-Laws: Jim will possibly come to our March meeting.
We have tried other libraries to get a copy of their by-laws
but we haven't found one that compares to our library yet.
Bernice Green will write to long distance libraries to get a
sample of their by-laws. Our March 2 meeting will be at 5:00.

Library Hours Survey: We had a few complaints about hours and
days, but we will leave things as they are for now. The survey
papers will be given to Fred Saul. Maybe next month we will
have the results of the surveys from the members who are absent.
We need to get the hours and days open out to the public.
Joyce suggested the bus benched as a possibility. She will
look into this farther and let us know about the cost. We
decided to have a sign made to put in the window of the
library to let people know from their cars whether or not we are
open.

New Business: Shari Raitt resigned from the library board.
Her resignation letter was read. Her resignation is effective
February 1989.

Meeting was adjourned at 8:00.

Sue Schneiderman
Secretary

EVANSDALE LIBRARY BOARD MINUTES

March 8, 1989

Meeting was called to order at 7:26 p.m.

Present: Erpelding, Russell, Eldridge, Librarian Green,
Schneiderman, J. Russell, Fagerlind, Pritchett

Absent: Van Nice

Motion to approve minutes of February 2, 1989 was made by Fagerlind and seconded by J. Russell. Minutes stand approved.

Bills to be paid:

R L Polk & Co. Publishers (City Directory)	\$ 90.00
Lorene Rohlf 16 books	60.45
Hotline Previews 7 books	87.43
TOTAL	<u>\$237.88</u>

Motion to approve bills to be paid was made by Prichett and seconded by Erpelding.

Treasurers Report: None read. Treasurer was absent.

CIRCULATION: FEBRUARY, 1989

Hours Open	80	People In	344
Circulation	997	Evansdale	316
County	41	Elk Run	11
Elk Run	30	County	10
Raymond	22	Raymond	7

New Cards:

Evansdale: 11

New Acquisitions:

1 - Adult Fiction
4 - Adult Non-Fiction
12 - Youth Fiction
7 - Youth Non-Fiction

Money Turned In:

Fines	\$3.00
Dup. Cards	-0-
Copies	<u>2.75</u>
	\$5.75 - Total

Old Business: J. Russell checked on the possibility of our getting some benches to advertise the library. She checked with Bench Adds of Iowa and was told that we could have 6 benches free. All set up in Evansdale. The benches would be set up for six to eight months depending on when we would get bumped for a paying customer.

We discussed the remaining surveys. We decided to leave the hours as they are because people know them.

Our new shelves are set up in the library and they look very nice. Bernice Green picked them up Sunday.

New Business: Librarian Green mentioned our getting summer help at the library again this year. They said we could have two helpers this year. After a discussion we decided on only one helper. We also discussed the hours they would work. It is suggested that the helpers have at least 30 hours of work per week. We will discuss this further in another meeting.

We had a general discussion the meeting we had with Jim of the NE Regional Library. He said the minutes should be available to the members of the board within a week of the last meeting. We will try for at least two weeks. He also mentioned that we should have a packet available to us about a week before the next meeting with any bills to be paid and any other material that should be looked over before the next meeting. Our library should have three things: By-Laws, Library Policy, and Goals. These things should be with each member. Each member should have a note book that will store all important papers and should be brought to each meeting. These note books would be passed down as a member leaves to a new member.

On March 16 there will be a meeting of the Evansdale Comprehensive Plan Advisory Committee at 7:00 p.m. All members are asked to be present.

We will meet again on March 30 to start working on our By-Laws, Policies, and Goals. The time will be from 6:30 to 9:00.

The meeting adjoured at 8:34

Sue Schneiderman
Secretary

EVANSDALE LIBRARY BOARD MEETING

April 6, 1989

Meeting was called to order at 7:20 p.m.

Present: Fagerlind, J. Russell, G. Russell, Pritchett, Eldridge,
Schneiderman, Librarian Green

Absent: Erpelding, Van Nice

Motion to approve minutes of March 2, 1989 was made by Fagerlind, seconded by J. Russell, with the date of the minutes being corrected from March 8 to March 2.

Bills to be paid:

Baker & Taylor \$53.55
5 books--3 adult non-fiction
2 adult fiction

Time 51.48
52 issues of magazine

Newsweek 40.30
52 issues of magazine

U. S. News 39.00
52 issues of magazine

TOTAL \$184.33
=====

Ionia Library \$50.00
One wooden 6-foot book shelf

Motion to approve bills to be paid Prichett, seconded by Fagerlind

There is \$540.96 left in the budget for books

Treasurer's report: There is approximately \$540.96 left in the book budget.

We need to have the typewriter repaired. It is the one we loan out to customers. We will have it repaired. We were puzzled by the fact that we were charged \$30 for humidifier. We were under the impression that it was donated to the library. It was not approved at our meeting to pay for the humidifier, but it was approved at the city council meeting. We will tell Mayor Saul about this fact.

CIRCULATION: MARCH, 1989

Hours Open 88
Circulation 1,130
County 68
Elk Run 56
Raymond 11
Waterloo 45

People In 316
Evansdale 272
Elk Run 12
County 28
Raymond 3
Waterloo 2

New Cards:

Evansdale	6
Elk Run Heights	1
County Borrowers	3

Money Turned In:

Fines	\$ 1.30
Dup. Cards	.25
Copies	1.50
Elk Run Card	<u>20.00</u>
	\$ 23.05 - Total

New Acquisitions:

Adult Non-Fiction - 4

Old Business: We are still waiting to hear from the people who are going to let us advertise on the benches. If we do not hear from them soon J. Russell will call them.

G. Russell is summarizing our survey and will give it to Mayor Saul.

Summer help, we haven't heard from them yet either. They will work for 5 days a week. We will call the extended hour this summer our summer hours letting people know that this is not our regular hours. Regular hours are in the window for all to see. Summer hours will be 11 to 5 every day. Bernice will let schools know about our summer hours. We may have to print our own notices to Jewett as they do not have a school newsletter.

By-Laws -- We have already had one special session to set up our by-laws. We will need to have another one. Next special meeting is set for April 13 at 7 p.m.

Comprehensive meeting -- This meeting was to project the needs of the city in 10 to 15 years. Library may be put into the fire station and open 40 hours a week. This is the first time in 20 years the city has had a meeting like this. We were given suggestions on how to save and earn extra money by having the Friends of the Library put out boxes for donations, using the Chamber for bulk mailings, sell candy bars. We also need a plan for our future goals so we know where we want to go with our library.

New Business: We are changing our attendance policy. It will be changed to say that a board member can miss no more than 3 consecutive meetings without good cause or they will be asked to resign. Currently the policy on this issue reads 6 meetings. We will have to get an ordinance changed to replace it. Motion made to change the attendance policy Article 2, section 17-6 vacancy of library board trustee from 6 consecutive meeting to 3 consecutive regular meetings made by J. Russell and Seconded by Eldridge. Approved.

Kathy Prichett called about the money we receive from the county, she was told that the money we receive is only token money. They don't have to give us any at all. It is based on the amount of county people that use the library. We will ask Jim how to qualify for a State Grant. J. Russell will send for a copy of the catalog on grants.

The meeting was adjourned at 8:37 p. m.

Sue Schneiderman,
Secretary

EVANSDALE LIBRARY BOARD MEETING

May 4, 1989

Meeting was called to order at 7:20 p.m.

Present: Van Nice, Erpelding, G. Russell, J. Russell,
Schneiderman, Pritchett, Eldridge, Fagerlind.

Absent: None

Motion to approve minutes of April 6, 1989 meeting was made by Pritchett, seconded by Erpelding. With an amendment made to the bills. New acquisitions: 4 Adult fiction books donated. 3 Adult non-fiction, and 2 Adult fiction for bills.

Bills to be paid:

<u>Media Source</u>	\$49.74
(6 books, all youth non-fiction)	
<u>Baker & Taylor</u>	<u>41.90</u>
(14 books, 1 hard cover	
13 paperbacks. Includes:	
3 youth fiction, 11 adult fiction)	
	\$91.64 Total for Books
	===== and subscriptions
	(#4280)
Lincoln's Office Supply	\$17.38 Total (#4580)
(Misc. Supplies)	=====

Motion to approve bills to be paid Fagerlind, seconded by G. Russell.

Treasurers Report: After Bills \$264.99 left in book budget. After books that were ordered this month there will be \$44.00 left in the budget.

<u>CIRCULATION: APRIL, 1989</u>			
Hours Open	86	People In	425
Circulation	1,259	Evansdale	374
County	55	Elk Run	13
Elk Run	76	County	27
Raymond	13	Raymond	5
		Waterloo	6

New Cards:

Evansdale-5
County -2

New Acquisitions:

11 - Adult Fiction
3 - Youth Fiction
6 - Youth Non-Fiction

Money Turned In:

Fines	\$ 2.40
Dup. Cards	.75
Copies	.50
	<u>\$ 3.65</u>
	+ <u>20.00</u> - Sold Raymond Card
	\$ <u>23.65</u> - Total

Old Business: Attendance Policy has already been read twice. We have only one more reading to go.

We got the typewriter fixed. It only cost us about \$16.

Joyce Russell called about the benches. They told her to write a few ideas on paper for them and they would do the rest. We decided to put the phone number on the benches and maybe the extended summer hours. Joyce also sent a letter about the Grants catalog in our books. She hasn't heard back yet. She found an 800 number and called it and got another address to write to about grants.

Pritcett says Shellrock just changed their library to another building and they had a dinner to collect donations. They invited Brandstead. They made quite a bit of money.

Eldridge has typed our by-laws so we can review them easier than our cut and tape version. So far they are O.K. with us.

Summer help: There are three people to be interviewed. The first applicant was only about 15 years old. We decided that we would need someone older as they will be in charge much of the summer by themselves.

After our by-laws have been approved, Eldridge will retype them. We will approve them at the next meeting. It was decided that we will discuss the library policies this fall as no one wants to stay for long meetings during the summer months. We will maybe discuss our comprehensive plans next spring.

New Business: Saturday, May 27, we will be closed for the Memorial Day weekend. Bernice will work the Friday before and will post a sign of the holiday hours.

Adjourned at 8:05.

Sue Schneiderman
Secretary

EVANSDALE LIBRARY BOARD MEETING

June 8, 1989

Meeting was called to order at 7:05.

Present: Erpelding, G. Russell, J. Russell, Schneiderman, Pritchett, Eldridge, Fagerling.

Absent: Van Nice.

Motion to approve minutes of May 4, 1989 meeting was made by J. Russell, seconded by Erpelding.

Bills to be paid:

<u>Daisey Book Company</u>	\$78.91	
(7 books-5 youth fiction 2 youth non-fiction)		
<u>Gumdrop Books</u>	\$129.49	
(9 books-3 Adult non-fiction 3 youth non-fiction 3 youth fiction)	\$208.40	-Total for books & sub-scriptions (#4280)
<u>Simpson's Business Machine, Inc.</u>	\$ 16.60	(office supplies #4580)
typewriter repaired		
<u>Bernice Green</u>	\$ 9.34	(office supplies)
reimburse for postage		

Motion made to approve bills to be paid made by J Russell, seconded by G Russell.

Treasurers Report: There is an estimated \$44 in book budget.

Circulation: May, 1989

Hours Open	86	People In	277
Circulation	1,072	Evansdale	248
County	26	Elk Run	11
Elk Run	79	County	14
Raymond	13	Raymond	3
Waterloo	32	Waterloo	1

New Cards:

Evansdale - 9

Money Turned In:

Fines	\$ 3.00
Dup. Cards	.50
Copies	.50
	<u>\$ 4.00 - Total</u>

New Acquisitions:

3 - Adult Non-Fiction
5 - Youth Non-Fiction
8 - Youth Fiction

Old business: We have hired an 18 year old girl for our summer helper. We will be open 6 days a week for 10 weeks. Monday, Wednesday, Friday from 11-5 as our additional summer hours.

J. Russell had two copies of what our benches will look like. After a short discussion we decided not to put the extended summer hours on the benches it would just confuse people. J Russell also received our grant catalog in the mail.

G Russell suggested that we change the time our meeting starts in the bi-laws from 7:15 to 7:00. She also asked that we consider changing the number of members on the board from 9 to 7 because of our difficulty in retaining 9 people. This would have to be brought up to the council. It was decided to table this matter for discussion at the next meeting.

New Business: John Mardis came to explain why the Waterloo Library would like us to stop selling fee cards to non residents. Mostly the Waterloo Board is concerned that Elk Run & Raymond are not paying their library taxes as required by State Code. They decided this when Elk Run recently decided not to contract with the Evansdale Library. Roberta Winstead, Elk Run council member, was present to explain the Elk Run council's decision to renew their contract with the Evansdale Library. She said that it was presented to them as a packaged deal that included fire and police. In declining the fire & police protection, they also had to decline library service. She also said that Elk Run does pay their legal amount of library taxes and that they have over paid the required amount. She would very much like to continue contacting library service with the Evansdale Library. To contract with Waterloo is too expensive.

John Mardis also discussed the possibility of a new inter-library service called Open Access. The State legislature is in the process of discussing this new service which would allow open access between libraries agreeing to this system. To be able to participate you would have to have a current library card with a participating library. As of yet we are not sure whether the governor has signed any papers on this.

It was moved by J Russell to table our decision about our future business with other towns until we know more about the situation with Waterloo. Until then it will be business as usual with the other towns we do business with. It was seconded by Erpelding.

Karen Van Nice turned in her resignation because of the time conflict with her job and the meetings. The city council has already accepted her resignation.

Bernice will not be here Saturday, June 10. She will have Betty Erpelding work for her. She will pay Betty.

Meeting was adjourned at 8:30

Sue Schneiderman
Secretary

EVANSDALE LIBRARY BOARD MEETING

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