

Evansdale Library Association Minutes
February 13, 1973

PRESENT: Aileen Deitrick, Virgie Gleason, Mary Ann Goings, Rev.
Cannon, Nancy Dalen

ABSENT: Wonda Fagerlind, Darlene Thompson, Fr. Kutsch, Barb
Lederman

Meeting was called to order by President Mary Ann Goings.
Minutes of the Dec. 19th meeting were distributed and approved.

Under old business, the President reported that a four-drawer
file had been purchased at a cost of \$73.20 plus tax. This will
be used for the Library Clipping File.

Rev. Cannon reported he had contacted the manager of the
Cedar Book Store and was informed that the library would receive
a discount on books purchased there. The board asked Rev.. Cannon
to secure ten or twenty books to add to our shelves. Possible
authors suggested included Rev. Dave Wilkerson and Erma Bombeck.

Mrs. Gleason will send thank you notes for book donations to
Mrs. Barbara Freet; Mrs. Mona Wait, Fr. Robert Reiss and Mrs.
Francis Evans.

Mrs. Meany, Librarian, purchased new books for the children's
section at a cost of \$5.46.

The board will be planning a work day for the purpose of work-
ing on the clipping file and preparing it for use by the public.

Black Hawk Health Center has been notified that we have five
boxes of duplicate books we wish to donate to them.

Two new books, "The World Book of Records" and "The Book of
Oddities" will be added to our shelves.

Mrs. Goings reported that \$3.50 in fine money had been turned
over to the treasurer.

Mrs. Dalen reported that she is supplying ten books per month
to a shut-in in the community and will continue to do so as long
as there is a need.

Also discussed during the meeting was: large print editions
of books; the possibility of joining a book club; more traffic in
the library, book reports in the Evansdale paper; and how to go
about selecting new books for library shelves.

Motion by Virgie Gleason, second by Rev. Cannon that the meet-
ing be adjourned.

Nancy Dalen, Secretary

EVANSDALE LIBRARY ASSOCIATION MINUTES

MARCH 13, 1973

PRESENT: Mrs. Lederman, Mrs. Thompson, Mrs. Goings, Mrs. Deitrick,
Rev. Canion, Mrs. Fagerlind, Mrs. Dalen

ABSENT: Rev. Kutsch, Mrs. Gleason

Meeting was called to order by President Mary Ann Goings. Minutes of the Feb. 13th meeting were distributed and approved.

The President reported that she had given \$1.00 of the fine money to Mrs. Gleason to buy stationary and stamps for thank you notes, etc.

The file that was received had a small dent in it and the company has given the board a credit in the amount of \$8.20.

The President reported that she had taken five boxes of books to the Black Hawk Health Center.

The treasury report was given by Mrs. Lederman. The previous balance was \$1429.45. Expenses were \$178 for library help; \$29 for the telephone; and \$26.41 for books and subscriptions. This left a balance of \$1196.04.

Mrs. Lederman called to the attention of the board the fact that the Association still had \$2500 coming from the city but that it must be spent or we would lose it. Discussion followed on various things that might be purchased for the library. These included investing in the American Library Book list, new books, a fluorescent light for the librarian's desk and a larger sign for outside the library.

Mrs. Goings will contact the Display Sign Service and have a representative make some suggestions on what would be available.

Motion by Rev. Canion, second by Mrs. Fagerlind to buy a new typewriter. Motion carried. Mrs. Lederman will see that one is ordered.

Mrs. Goings reported on the meeting she attended in Cedar Falls regarding a bill pending for the establishment of a regional library system. She explained the various aspects of the bill and following a discussion it was decided that the secretary would draft a letter to the representatives urging their support of this bill and that she would then mail copies to the members of the Board who would in turn mail them out.

It was reported that high school student Kathleen Dale would replace Mrs. Faye Aldrich while she was on vacation.

Mrs. Goings will contact the Waterloo Library re: how they handle their clipping file material.

Motion by Rev. Canion, second by Mrs. Lederman that the meeting adjourn. Motion carried.

Nancy Dalen, Secretary

March 19, 1973

Dear Senator:

RE: Senate File #271
Establishment of Regional Library System

As a regular user of our local Evansdale Public Library,
I urge your support of the above bill.

This bill would be of tremendous help to us in our community since we have such a small budget to work with and the needs are so great. It would be of tremendous help in distributing resources especially to outlying regions such as ours.

Please give this bill every consideration when it comes up.

Very truly yours,

There was no April meeting because of the unseasonable snow storm.

EVANSDALE LIBRARY ASSOCIATION MINUTES

MAY 8, 1973

PRESENT: Mrs. Goings, Mrs. Gleason, Mrs. Deitrick, Mrs. Lederman and
Mrs. Dalen

ABSENT: Rev. Canion, Mrs. Thompson, Rev. Kutsch, Mrs. Fagerlind

Meeting was called to order by President Mrs. Goings. Minutes of the previous meeting were distributed and approved with the addition of Mrs. Gleason's name to those present at the meeting.

The President had contacted the City Clerk as to when the budget hearings will begin. They are scheduled to start around the first of July. Under the new Home Rule basis it will be necessary to figure a budget on an 18 month schedule, rather than the usual 12 months as in the past. The President indicated that a special meeting would be called to work on the proposed budget for presentation to the Council.

The Librarian, Mrs. Meany reported that the lock on the door needs repair, there are leaks around the air conditioning unit and the damage such as spilled pop on books etc. appears to happen at times other than regular library hours. Discussion followed. Members are concerned about the damage done to books - especially new books when care is not taken in the library room.

Mrs. Faye Aldrich will work all through the month of June so that Mrs. Meany can enjoy some summer vacation.

Lincoln's have been contacted re: an electric portable typewriter and stand for the library.

It was suggested that a Library Building Fund be established to start planning for a building of our own. Funds could be invested in time certificates, thus drawing interest and providing a place for funds not immediately needed in the library but provided for by the city.

Mrs. Lederman reported that the auditors had checked the library books and everything was found to be in order.

Motion by Mrs. Gleason, second by Mrs. Dalen to increase Mrs. Aldrich's salary to \$1.15 per hour. Motion carried.

It was suggested that one method of informing the Mayor of things we are concerned about might be to draft a letter to him and then follow this with a visit in his office.

Motion by Mrs. Deitrick, second by Mrs. Gleason that the meeting be adjourned.

Nancy Dalen, Secretary

There were no meetings of the Association in June & July

EVANSDALE LIBRARY ASSOCIATION MINUTES
AUGUST 14, 1973

PRESENT: Mrs. Fagerlind, Mrs. Thompson, Mrs. Gleason, Mrs. Goings,
Mrs. Dalen

ABSENT: Rev. Kutsch, Rev. Canon, Mrs. Lederman, Mrs. Deitrick

The Special Meeting was called to order by President Mrs. Goings.
Minutes of the May meeting were distributed.

The purpose of the special meeting was to prepare a budget for
presentation to the City Council. A copy of the Budget approved by
the Association members is attached to this sheet.

Special care was given to prepare a budget for an 18 month period
now necessary under the new Home Rule Plan.

Mrs. Gleason was asked to send a card from the Association to Mrs.
Lederman who is in the hospital.

Motion by Mrs. Thompson, second by Mrs. Gleason that the meeting
be adjourned. Motion carried.

Nancy Dalen, Secretary

EVANSDALE LIBRARY ASSOCIATION MINUTES

SEPTEMBER 11, 1973

PRESENT: Barbara Lederman, Virgie Gleason, Mary Ann Goings, Mrs. Deitrick, Nancy Dalen

ABSENT: Fr. Kutsch, Reva Canion, Darlene Thompson & Monda Fagerlind

Meeting was called to order by President Mary Ann Goings. Roll call was taken with five members present and four absent.

Under Old Business: The proposed budget was submitted to the City Council and the Library received \$2,000 for the coming 18 month period. Fr. Kutsch had suggested that money not used might be put in a building fund. Mrs. Goings checked on this and it must be checked through with the City Attorney and receive approval of the Council.

Fr. Kutsch has indicated that he is unable to attend meetings because of other meetings scheduled at the same time and is planning to submit his resignation from the Board.

Treasurer Barbara Lederman pointed out that we should use "fees" rather than salary or wages for librarians.

The possibility of getting another sign for the library was discussed.

Mrs. Goings reported that Vera Janison had donated 40 books and that she has received a thank you card.

The continuation of book reports in the Evansdale Sun was discussed. Barb will check with Mr. Fitzgerald at the paper on this. If Mrs. Fagerlind is unable to continue with the reports, Mrs. Deitrick will take over the news items coverage.

Mrs. Meany reported that it is sometimes necessary to pick her husband up from work around 3 and that she is late in opening the library. The Board felt that this would not cause a problem.

A possible mailing to all Evansdale residents informing them of the library facilities, hours, etc. was suggested. Mary Ann will check on the use of mailing plates.

Dr. Updegraff has donated a number of medical books. We are to see if there is a demand for these as Mrs. Updegraff has indicated there would be more donated.

The possibility of the installation of a phone jack was discussed. This might cut down on the unauthorized use of the phone after library hours.

It is hoped that we can have two work days during the coming month.

Motion by Barbara Lederman, second by Virgie Gleason to adjourn. Carried.

Nancy Dalen, Secretary

EVANSDALE LIBRARY ASSOCIATION MINUTES

OCTOBER 9, 1973

PRESENT: Monda Fagerlind, Aileen Deitrick, Mary Ann Goings, Barb Lederman
Nancy Dalen

ABSENT: Rev. Canon, Rev. Kutsch, Darlene Thompson and Virgie Gleason

Meeting of the Evansdale Library Association was called to order
by President Mary Ann Goings.

Minutes of the September meeting were distributed and approved.

Under old business: Motion by Barb Lederman, second by Monda Fagerlind
to have a phone jack installed in the library at a cost of \$10. The purpose
of this was to discourage the use of library phone and facilities after
regular library hours. Motion carried.

A mailing to all residents giving details of the various books and
services the library offers was discussed. Mary Ann Goings had spoken
with Ida Larson regarding the use of Water Works address plates and she
will also contact the Evansdale and Highland Sun regarding the use of
their plates for a more extensive mailing.

A new sign for the library was discussed. Motion by Mary Ann Goings,
second by Aileen Deitrick to have the treasurer, Mrs. Lederman order a sign
and to use her own judgement in the selection of same from the Display Sign
Service. Motion carried.

Mrs. Lederman had spoken with the Editor of the Evansdale and Highland
Sun re: book reports and news items on the library and he will put them in.
Mrs. Fagerlind will attempt to get these items in for a 6 month period.

The possibility of going to Walden's for new books was discussed. The
president will try to set up a time when several members can meet and select
new books for the library.

The president had purchased supplies for the librarian in the amount
of \$4.76 and a new stepstool for the library from Morris Hardware in the
amount of \$9.27. The treasurer was authorized to pay these bills.

Present balance in the treasury is \$1690.93.

The president will check with the post office on the cheapest way
to mail out the flyers for the library.

The librarian has received a toll-free number to call to find needed
reference materials.

Motion by Aileen Deitrick, second by Monda Fagerlind to adjourn. Carried.

Nancy Dalen, Secretary

Evansdale Library Association Minutes
November 13, 1973

PRESENT: Barb Lederman, Monda Fagerlind, Darlene Thompson, Virgie Gleason, Mary Ann Goings, Allene Deitrick

ABSENT: Rev. Canion, Rev. Kutsch, Nancy Dalen

Meeting called to order by President Mary Ann Goings.

Minutes of the October meeting were approved.

Under old business: Mary Ann Goings checked with the Evansdale & Highland Sun Newspaper and it would cost \$45 to mail out flyers for library. She also checked with Post Office and it would cost \$30 per year for stamp plus \$15 at a time of each mailing. Motion by Barb Lederman, seconded by Monda Fagerlind that we do mailing with Evansdale Sun. Motion carried.

Mary Ann Goings reported that Mrs. Beverly Lind will come and talk to us at the December meeting.

Monda Fagerlind reported that the editor of the Evansdale paper only puts in some book reviews, not all of them. It was decided to go ahead and given them anyway.

Treasurer's report by Barb Lederman. There is a balance of \$1629.70.

President Mary Ann Goings received a letter of resignation from Rev. Kutsch. Mary Ann asked members to think of someone who would make a good board member. It was discussed changing the time of board meetings.

Motion by Barb Lederman to raise Iva Meany's salary to \$2 per hour. Seconded by Virgie Gleason, motion carried.

Librarians asked what we could do with duplicate books. Monda Fagerlind will call Black Hawk County Health Center about donating books to them.

Mary Ann Goings reported calling Waldon's Book Store. We will receive a 10% discount when purchasing over \$20 worth of new books.

Mary Ann asked that everyone try to make the next meeting to hear Mrs. Lind.

Motion by Darlene Thompson, second by Monda Fagerlind to adjourn.

Allene Deitrick

Evansdale Library Association Minutes
December 12, 1973

PRESENT: Rev. Canion, Allene Deitrick, Mary Ann Goings, Nancy Dalen and Mrs. Beverly Lind

ABSENT: Darlene Thompson, Monda Fagerlind, Virgie Gleason, Barb Lederman, Rev. Kutsch

The meeting was called to order by the President. Minutes of the November 13 meeting were distributed and approved.

The president reported that a letter from Rev. Kutsch has been received. Rev. Kutsch has resigned from the board due to the fact that he is unable to attend the monthly meetings. Mrs. Goings will send a thank you letter to him for his past help and efforts.

Mrs. Goings reported that she had laundered the library room curtains but that they will have to be replaced as they are badly worn.

Nancy Dalen had been in contact with the Evansdale Sun and Insty-Prints and reported that any flyer going out with the Sun had to be marked as a supplement or it would cost extra. A price check with Insty Prints indicated that 2500 flyers would cost \$20.95; 3000 for \$24.70. Any picture or drawing would have to be supplied by the board, but would not cost extra to include.

The President then introduced Mrs. Beverly Lind of the Northeastern Iowa Regional Library System who explained in detail the services offered to area libraries as outlined in the bill Senate File 271.

Services include: Direct access to reference information service by telephone. i.e. if someone comes in to the Evansdale library and requests information on a particular reference item and we do not have it, we can call the service and they will make every effort to obtain the material for us and send it to us at no cost.

They provide technical assistance for the purchasing and processing of library materials. The Mason City center can provide library books at a 38.9% discount. Under this program the Board makes its own selections, lists them on forms provided and sends the order in. The books are received ready for the shelves, complete with library cards, pockets etc.

Upon request a representative from the system will help in preparing budgets for the library; assist with weeding and book selections, preparing book lists and bibliographies and will help with assistance on publicity and public relations.

Mrs. Lind suggested a Library User Survey to help the Board maintain hours that are most convenient and to have materials in demand on hand for area residents. She also suggested an agreement in writing between the City of Evansdale and Elk Run Heights regarding the use of the Evansdale library.

Speakers for public programs can be provided as well as workshops and in-service training in the local library. Our library will have access to FILMS, INC. rotation of 16 mm films. A packet of 11-20 films is available at regional headquarters for two months, when collections are rotated. We must let the regional office know well in advance what films we will want.

Under the Pamphlet Service the library will receive Public Affairs Information complete with check out cards and file folders for \$13.50.

Mrs. Lind stated that at present there are books on hand at the regional office that we can step in and look over for our own library.

Services of the System will be discussed again at the January meeting.

Nancy Dalen, Secretary