

ORGANIZATIONAL MEETING  
EVANSDALE PUBLIC LIBRARY BOARD OF TRUSTEES  
FEBRUARY 29, 1968  
Mrs. Earl Brown Residence

Members Present:      Mrs. Goings, Mrs. Dalziel,  
                             Mrs. Brown, Mr. Lindsey,  
                             Mr. Koele, Mrs. Gleason  
                             Mrs. Dalen

Members Absent:        Mrs. Klinker, Mr. Kroeger

A motion was duly made by Mr. Lindsey and seconded by Mrs. Gleason to appoint Mrs. K. Dalen secretary of the meeting. Motion carried.

Mrs. K. Dalen then took the chair, declared a quorum present and opened the meeting for business at 9:30 A.M. February 29, 1968.

Mrs. Dalen called for the first matter at hand; as set forth in Section 2 of Ordinance No. 232, lots were drawn for the terms of office for the trustees. Results as follows to be made part of the minutes of the organizational meeting.

(July 1968)	(1970)	(1972)
Mr. Koele	Mrs. Dalziel	Mrs. Gleason
Mr. Lindsey	Mrs. Goings	Mrs. Klinker
Mr. Kroeger	Mrs. Brown	Mrs. Dalen

Mrs. Dalen declared the next item of business to be the election of officers as set forth in Section 3, paragraph 1 of Ordinance No. 232, and called for the nominations from the floor.

A motion was duly made by Mr. Lindsey and seconded by Mrs. Dalziel that Mr. Koele be elected President of the Board. There being no further nominations the motion was carried unanimously.

A motion was duly made by Mrs. Gleason and seconded by Mrs. Goings that Mr. Lindsey be elected as Treasurer of the Board. There being no further nominations the motion was carried unanimously.

A motion was duly made by Mr. Lindsey and seconded by Mrs. Gleason that Mrs. K. Dalen be elected as Secretary of the Board. There being no further nominations the motion was carried unanimously.

The Secretary of the meeting then turned the meeting over to the newly elected President to conduct any further business as might duly be deemed.

Organizational Meeting  
February 29, 1968  
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A motion was duly made by Mrs. Brown and seconded by Mrs. Dalziel that the Library Board meet the second Saturday of each month in the City Hall at 9:30 A.M. and that the President reserves the right to call any special meetings he deems necessary. Motion carried.

A motion was duly made by Mrs. Goings and seconded by Mrs. Gleason that the Secretary will act as Chairman of the meeting in the absence of the President. Motion carried.

A motion was duly made by Mrs. Dalziel and seconded by Mrs. Brown that a quorum of five be established to begin a business meeting. Motion carried.

Upon a motion duly made, seconded and carried the meeting was adjourned at 10:05 A.M.

Respectfully submitted,

Mrs. K. Dalen, Secretary  
Mrs. K. Dalen, Secretary

Robert M. Koels  
Approved: President

EVANSDALE PUBLIC LIBRARY BOARD OF TRUSTEES

MARCH 9, 1968

Members Present: Mrs. Goings, Mrs. Dalziel,  
Mrs. Brown, Mr. Lindsey,  
Mr. Koele, Mrs. Gleason  
Mrs. Dalen

Members Absent: Mrs. Klinker, Mr. Kroeger

Mr. Koele declared a quorum present and opened the meeting for business at 9:30 A.M. on March 9, 1968.

Minutes of the previous meeting were read. A motion was duly made by Mrs. Goings and seconded by Mrs. Brown to approve the minutes as read. Motion carried.

Mr. Koele called for the first item of business, the selection of a temporary site for the Evansdale Public Library. A motion was duly made by Mr. Lindsey and seconded by Mrs. Gleason that the Evansdale City Hall meeting room be used as a temporary site for the Evansdale City Hall meeting room be used as a temporary site for the Evansdale Public Library and that shelving for the books be selected that can be moved when a permanent site is chosen. Motion carried.

Mr. Koele declared the next item of business to be the cataloging of the books on hand. A motion was duly made by Mr. Lindsey and seconded by Mrs. Dalziel that the Secretary purchase all necessary materials to begin cataloging books.

Upon a motion duly made, seconded and carried the meeting was adjourned at 10:15 A.M.

Respectfully submitted,

Robert M. Koele

Approved: President

Mrs. K. Dalen, Secretary  
Mrs. K. Dalen, Secretary



EVANSDALE PUBLIC LIBRARY BOARD OF TRUSTEES

APRIL 13, 1968

EVANSDALE CITY HALL

Members Present: Mrs. Goings, Mrs. Dalziel, Mrs. Brown  
Mrs. Gleason, Mr. Keele, Mrs. Dalen

Members Absent: Mrs. Klinker, Mr. Kroeger, Mr. Lindsey

Mr. Keele declared a quorum present and opened the meeting for business at 9:45 A.M. on April 13, 1968.

Minutes of the previous meeting were read and approved.

Mr. Keele reported that the City Council was approached in regard to the use of the City Hall Meeting Room as temporary site for the Evansdale Public Library. The recommendation was accepted by the City Council.

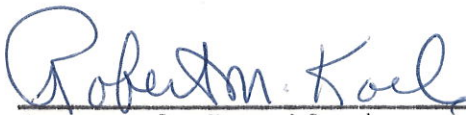
A motion was duly made by Mrs. Dalziel and seconded by Mrs. Brown that the Secretary be instructed to send the Women's Auxiliary of the Veterans of Foreign Wars a thank you letter for the books they donated.

Checks were received in the amount of \$10 from Dalziel Antique and Venetian Blind Service; and \$5 from Mr. & Mrs. Harold Miller.

It was decided that Churches and organizations of Evansdale would be contacted by letter to enlist help in the cataloging of the books now on hand.

Upon a motion duly made, seconded and carried, the meeting was adjourned at 10:35 A.M.

Respectfully submitted,

  
Approved: President

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Mrs. K. Dalen, Secretary

EVANSDALE PUBLIC LIBRARY BOARD OF TRUSTEES

MAY 11, 1968

Members Present: Mrs. Goings, Mrs. Brown, Mrs. Gleason, Mr. Koele  
Mr. Lindsey, Mrs. Dalen

Members Absent: Mrs. Klinker, Mr. Kroeger, Mrs. Dalziel

Mr. Koele declared a quorum present and opened the meeting for business at 9:30 on May 11, 1968.

Minutes of the previous meeting were read and approved.

Mr. Koele reported that six churches and fourteen organizations in Evansdale had been contacted by letter to enlist help for the Wednesday work sessions at the Evansdale City Hall.

A donation in the amount of \$10 was received from Mr. & Mrs. Earl Brown.

The Secretary was instructed to write a thank you letter to the Lions Club of Waterloo to express our appreciation at the fine collection of books we were able to obtain from them.

A report of the price of wood shelving was given to the group by Kenneth Dalen. It was decided that Mr. Lindsey and Mr. Koele would investigate the possibility of steel shelving also.

Mr. Koele will endeavor to set up a meeting with Church and Civic Leaders in the hopes of increasing the number of volunteer workers for the library.

Upon a motion duly made, seconded, and carried, the meeting was adjourned at 10:35 A.M.

Respectfully submitted,

Mrs. K. Dalen  
Mrs. K. Dalen, Secretary

Robert M. Koele  
Approved: President

EVANSDALE PUBLIC LIBRARY BOARD OF TRUSTEES

June 8, 1968

Members Present: Mrs. Goings, Mrs. Brown, Mrs. Gleason, Mr. Koele  
Mrs. Dalen, Mr. Lindsey

Members Absent: Mrs. Klinker, Mr. Kroeger, Mrs. Dalziel

Mr. Koele declared a quorum present and declared the meeting open for business on June 8, 1968 at 9:45 A.M.

Minutes of previous meeting were read and approved.

Treasurer, Mr. Lindsey reported that there was at the present time a balance of \$92.00 in the treasury.

Bills in the amount of \$12.45 for tape, brush cleaner, masking tape and plastic wrap purchased by Mrs. Dalen and \$50 for books from Lion Club were read and approved.

Copies of the Proposed Budget were distributed by Mr. Koele and fully explained by members of the executive committee. A motion was duly made by Mrs. Goings and seconded by Mrs. Brown to accept the proposed budget. Motion carried.

A motion was duly made by Mrs. Gleason and seconded by Mrs. Goings that the following resolution be presented to the City Council at the first regular council meeting in the month of August.

Resolved that in order to maintain the continuity of the Board of Trustees, that Mr. Koele and Mr. Lindsey be reappointed for a six year term to the Library Board of Trustees.

Be it further resolved that due to the absence of two members presently serving on the Board of Trustees that Mr. William Shoemaker and Mrs. \_\_\_\_\_ be appointed by the Mayor to fill the expired term and unexpired terms of those members not able to serve.

Motion carried.

Upon a motion duly, made, seconded and carried, the meeting was adjourned at 10:35 A.M.

Respectfully submitted,

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Mrs. K. Dalen, Secretary

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Approved: President

EVANSDALE PUBLIC LIBRARY BOARD OF TRUSTEES

July 13, 1968

Members Present: Mrs. Goings, Mrs. Gleason, Mrs. Brown, Mrs. Dalen

Members Absent: Mr. Koele, Mr. Lindsey, Mrs. Klinker, Mr. Kroeger,  
Mrs. Dalziel

Guests: Mayor S. Lederman, Delbert Slaughter

Due to the fact that only four members were present at the July meeting,  
and the number did not constitute a quorum, no meeting could be held.

An informal discussion period followed.

Respectfully submitted,

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Mrs. K. Dalen, Secretary

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Approved: President



EVANSDALE LIBRARY BOARD OF TRUSTEES

AUGUST 10, 1968

MEMBERS PRESENT: Mrs. Goings, Mrs. Gleason, Mrs. Brown, Mrs. Dalen

FORMER BOARD MEMBERS: Robert Koele, Jim Lindsey

Due to the fact the terms of Mr. Koele and Mrs. Lindsey had expired in July and the remaining number did not constitute a quorum no meeting could be held.

An informal discussion period followed.

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Mrs. K. Dalen, Secretary

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Approved: President



EVANSDALE LIBRARY BOARD OF TRUSTEES

SEPTEMBER 14, 1968

MEMBERS PRESENT: Mrs. Gleason, Mrs. Brown, Mrs. Siglin, Mrs. Thompson,  
Mrs. Dalen

MEMBERS ABSENT: Mrs. Goings, Father Reiss, Anthony Haas

Mrs. Dalen, Secretary, called the meeting to order at 9:30 A.M.

The minutes of the July and August meetings were read and approved.

Lots were drawn for the new members of the board as follows:

6 yr. terms (1974)

4 yr. term (1972)

Father Reiss  
Anthony Haas  
Mrs. Thompson

Mrs. Siglin

The Secretary reported that four additional shelves had been ordered with a January 1st billing date. Mr. Haas and Mr. Dalen will be in charge of constructing the shelves.

Motion by Mrs. Thompson, seconded by Mrs. Siglin that the hours of the new library would be 1:00 to 6:00 weekdays; 1:00 to 5:00 on Saturdays.

Discussion followed on the possible opening date, and volunteer help for the library.

Moved by Mrs. Gleason, Seconded by Mrs. Siglin that the meeting be adjourned.

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Mrs. Kenneth Dalen, Secretary

EVANSDALE LIBRARY BOARD OF TRUSTEES

OCTOBER 12, 1968

MEMBERS PRESENT: Mrs. Gleason, Mrs. Siglin, Mrs. Thompson, Mrs. Dalen  
Rev. R. Reiss, Anthony Haas

MEMBERS ABSENT: Mrs. Earl Brown

Mrs. Dalen, Secretary, called the meeting to order at 9:45 A.M.

The minutes of the Sept. 14th meeting were read and approved.

Discussion of the use of the Evansdale Public Library by Elk Run Residents followed. Motion by Father Reiss, seconded by Mrs. Siglin that the Evansdale Mayor contact the Elk Run Heights Mayor and see what his feelings are on the matter. Motion carried.

Mrs. Dalen called for nominations for President of the Library Board. It was moved by Mary Ann and seconded by Mrs. Gleason that Anthony Haas be elected as President of the Board. Motion carried.

It was decided that Evansdale Merchants would be contacted about the Grand Opening and asked for door prizes for both adults and children in order to have a good turn out.

There will also be a School Poster contest and a letter will be sent to the schools explaining the contest. The posters will be on display during the Grand Opening of the Library.

Motion by Mrs. Thompson, seconded by Mrs. Gleason that the meeting be adjourned. Carried.

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Mrs. Kenneth Dalen, Secretary

EVANSDALE LIBRARY BOARD OF TRUSTEES

November 9, 1968

MEMBERS PRESENT: Mrs. Gleason, Mrs. Goings, Mrs. Siglin, Mrs. Thompson, Mrs. Dalen  
Mrs. Brown, Rev. R. Reiss, Anthony Haas

MEMBERS ABSENT: None

President Anthony Haas called the meeting to order at 9:30 A.M.

Minutes of the October 12th meeting were read and approved.

Mrs. Siglin reported that a total of 83 letters had been sent to the local businessmen regarding door prizes for the Grand Opening. Board members will receive a list of merchants to call on for door prizes during the coming weeks.

Father Reiss reported that letters regarding the School Poster Contest had been sent to Sanger, Jewett, Elk Run, and St. Nicholas School.

Mrs. Earl Brown will be in charge of making drapes and obtaining curtain rods for the library.

Mr. and Mrs. Kenneth Dalen will donate the sign for the public library.

The Green Thumb Club members have volunteered to donate floral arrangements for the Opening.

The following Library Rules were adopted by the Board Members:

1. The Library cards will be issued free to all Evansdale residents. Each member of the family will receive a card, rather than have one card per family.
2. Non-residents will be charged \$1 per card per year unless they work as Volunteer librarians. Non-resident volunteers and their family will receive their cards free.
3. Adults may check out 3 books, children 2 books for a period of 2 weeks.
4. Anyone caught defacing or damaging a book will automatically lose their library card.
5. Parents will be responsible for the books their children take out and the fines.
6. Fines for overdue books will be 5¢ per book per day.
7. Card holders are liable for the cost of replacing or repairing damaged books.

City Officials will be requested to have the janitor clean the council chamber for the grand opening.

It was moved and seconded that the meeting be adjourned and that the Board would meet in Special Session on November 23rd.

  
Mrs. Kenneth Dalen



EVANSDALE LIBRARY BOARD OF TRUSTEES

SPECIAL MEETING-NOVEMBER 23rd, 1968

PRESENT: Mrs. Gleason, Mrs. Goings, Mrs. Siglin, Mrs. Thompson, Mrs. Dalen, Mrs. Brown, ~~Rev. R. Reiss~~, Anthony Haas

ABSENT: Rev. R. Reiss

President Anthony Haas called the special meeting to order at 9:30 A.M.

Final plans for the Grand Opening on Sunday were discussed. The group will furnish the refreshments for the Opening and the cost of same will be shared.

The Board adopted the ruling that Children's Library cards would go to ages 7 through 15; 16 and over for adults.

Poster Prizes will be awarded as follows: First Prize \$3; Second Prize \$2; Third Prize \$1.50; Fourth Prize \$1.00; and Fifth Prize 50¢.

Prizes will be awarded each hour during the grand opening. Two boxes will be used for registration, one for adults and one for children.

News media have been notified and invited to attend the Opening.

It was moved and seconded that the special meeting be adjourned.

  
Mrs. Kenneth Dalen, Secretary

Dec. 14, 1969

Motion by Mrs. Thompson, Seconded by Mrs. Goings that the following be included in the Nov. 23rd minutes:

"The Library was cleaned by Board members."



EVANSDALE LIBRARY BOARD OF TRUSTEES

December 14, 1968

PRESENT: Mrs. Gleason, Mrs. Goings, Mrs. Siglin, Mrs. Thompson,  
Mrs. Dalen, Father Reiss

ABSENT: Anthony Haas

In the absence of the president, Mrs. Kenneth Dalen called the meeting to order at 9:35 A.M.

Minutes of the meetings of November 9 and 23rd were read and approved with corrections.

Mrs. Earl Brown will be in charge of notifying people about overdue books for the month. Anthony Haas will be in charge of calling volunteers to work for the month.

It was decided that duplicate library cards would be issued without charge for anyone who might lose his card.

Motion by Mary Ann Goings and Seconded by Dola Siglin that all duplications of books over the number of four would be returned to Mr. Robert Koele of the Lions Club for their Spring Book Sale.

It was moved and seconded that the business meeting be adjourned.

  
Mrs. Kenneth Dalen, Secretary