

Tuesday, January 11, 1972

PRESENT: Mrs. Goings, Mrs. Siglin, Mrs. Fagerlind, Mrs. Thompson, Mrs. Dalen
Rev. Cannon, Rev. Kutsch

ABSENT: Mrs. Lederman, Mrs. Gleason

The meeting was called to order by Library Association President, Mrs. Goings.

Mrs. Goings gave the Treasurer's Report in the absence of Treasurer, Mrs. Lederman. \$203.50 had been mailed out for librarian's salaries leaving a balance of \$2363.62.

Minutes of the previous meeting were distributed and approved as written.

Members received library work schedules for January and February 1972.

Mrs. Lederman had reported to Mrs. Goings that a Council Meeting was taking place the previous Saturday at the same time Story Time was scheduled.

Librarians from Jewett School and Bunker Jr. High have been invited to look over the Public Library and offer suggestions as to new book additions to our shelves. They will either be present at the February meeting or will see that a Library Board member receives their suggestions.

The remaining books left in the Council chambers were discussed. Mrs. Goings will contact the Black Hawk Health Center to see if they would be interested in having them.

Mrs. Fagerlind presented a project of the Evansdale Garden Club. They would like to sponsor a "Litter-Can Happening" Contest April 17-24, and would like to use the Evansdale Library Room. This would be a poster contest for boys and girls ages 6 to 12. There will be four prizes given. Mrs. Goings from the library association will serve as one of the judges. The posters would be displayed in the library. This met with the approval of the Board Association members.

It was decided to schedule a work day on Monday, January 31st in an effort to get more new books on the shelves.

Other items discussed included the forming of a How-To Section for new books on various crafts and hobbies. The order of the library and how to make it more appealing and attractive to the people. The large pile of chairs includes many that are broken and damaged and it was suggested that some of those could be done away with.

Motion by Fr. Kutsch, second by Rev. Cannon that the meeting be adjourned. Carried.

The next meeting will be Tuesday, February 8th. Mayor Howard Smock has been invited to attend.

Nancy Dalen, Secretary

Evansdale Library Ass'n Minutes

Feb. 8, 1972

PRESENT: Mrs. Lederman, Mrs. Thompson, Mrs. Gleason, Mrs. Fagerlind, Mrs. Goings
Mrs. Dalen.

ABSENT: Mrs. Siglin, Fr. Kutsch, Rev. Cannion

The meeting was called to order by Mrs. Goings. Minutes of the Jan. 11th meeting were distributed and approved.

The final report was given on the distribution of the books that we were unable to sell at our book sale. These were duplicates or damaged books from our shelves. The books were given to: The Lutheran Home, Vet's Hospital in Iowa City and the Black Hawk Health Center. The director of the Health Center was most appreciative as it made possible a library room they had been wanting for some time.

Mrs. Lederman reported a balance of \$2363.62 in the treasury.

Mrs. Goings reported that the Evansdale-Elk Run Jaycettes had contacted her and would like a project to help the library. Discussion was held on possible things they could do to help us. Suggestions including the sending out of overdue notices, marking the backs of the books, typing, dusting and volunteer librarian work were made. Mrs. Lederman will speak to the group regarding these things at a meeting to be set up in the near future. Motion by Mrs. Fagerlind, second by Mrs. Gleason to accept the Jaycettes help. Motion carried.

Mrs. Hazen, the Jewett Librarian has offered to show Mrs. Lederman how to order new books.

Discussion was held on the work of the daily librarians. Mrs. Gleason reported that she had difficulty sometimes getting workers, also discussed was the fact that a full-time librarian could accomplish many jobs now being done by the board and could keep track of things better. The names of Mrs. R. Meany and Mrs. Clara Inman were suggested as possible people to contact. Mrs. Goings will contact Mrs. Meany and Mrs. Lederman will contact Mrs. Inman.

Motion by Mrs. Thompson, second by Mrs. Gleason that the meeting be adjourned. Carried.

Nancy Dalen, Secretary

MARCH 1972						
SUN	MON	TUE	WED	THU	FRI	SAT
			1 Iva Meany	2 Mrs. Cookingham	3 Mrs. Petersen	4 Mrs. Nichols
5	6 Mrs. Evans	7 Mrs. Neuhalfen	8 Mrs. Dietrick	9 Mrs. Gillespie	10 Mrs. Aldrich	11 Margaret Brown
12	13	14	15	16	17 J. Petersen	18 Sandra West
19	20	21	22	23	24 Mrs. Medhaug	25 Mrs. Dill
26	27	28	29	30	31 Mrs. Edler	

APRIL 1972

FRI SAT

	1 Nancy Fitzgerald
7 Mrs. Sigler	8 Peggy Herman
14 Ruth Rager	15 Kathleen Dale
21 Carol Lidtke	22 Mrs. Winstead
28 Mrs. Kruth	29 Paula Toothman

Dear Library Workers,

The members of the Evansdale Library Association are happy to announce that beginning the week of March 13, 1972, Mrs. Clara Inman will be the full-time librarian. She will work Monday through Thursday of each week and we will continue to use our Library Ladies and students on Saturday and Friday.

This change is necessary so that we can have someone in the library daily who will see what books are needed, to keep order in the library, to catalog books and in turn report the needs to the Library Association.

We feel this is a giant step forward for our public library. We sincerely thank you for all the work you have done for this project and we will continue to alternate workers as in the past on Friday and Saturday. If unable to come at the time assigned, please call Mrs. Stel Gleason, 232-3144.

Evansdale Library Association Minutes

March 14, 1972

PRESENT: Father Kriach, Mrs. Fagerlind, Mrs. Goings, Mrs. Gleason, Mrs. Dalen,
Mrs. Thompson, Rev. Canion and Librarian Mrs. Clara Inman
ABSENT: Mrs. Lederman, Dola Siglin

Roll call was taken. Minutes of the previous meeting were read and approved.

Mrs. Goings reported further on the desire of the Jaycee Auxiliary to have a project in the Evansdale Library to work on. She will meet with them to get them started on the making of library books. Another project suggested was the sorting and alphabetizing of children's books.

Mrs. Goings reported she had met with the Librarian at St. John's School for suggestions in the operation of our library. She also reported the purchase of electric pencils, stamping foil and an accession book binder.

A book cart is needed for the library. Upon checking the library equipment catalog, it was found that the cart would cost approximately \$71. It was suggested that we purchase a serving cart from Morris Hardware for this purpose at quite a savings. Mrs. Inman stated she would rather have the books left on the cart than returned to the shelves by workers on Friday and Saturday. This would make for more continuity in the library.

Mrs. Jim Holder has offered to donate a pencil sharpener to the library.

Mrs. Inman will write to the Iowa State Traveling Library to see if we are eligible for their services.

Plans are continuing on the April Litter-Can Happening Poster Contest being conducted by the Evansdale Garden Club.

Mrs. Fagerlind reported that some communities have a Garden Club Memorial Shelf in their library. Books are then donated to this special shelf in honor of those who have passed away.

Mrs. Inman will not be able to work March 30th or April 3 and we are to find workers for those days. Beginning May 1st, Mrs. Inman will start contacting workers for Friday/Saturday afternoons.

Books of the following nature have been asked for during library hours: tropical fish, camping, diets, the Iowa State Legislature and Parliamentary Procedure.

Motion by Darlene Thompson, second by Mrs. Gleason that the meeting be adjourned. Carried.

Nancy Dalen,
Secretary

Evansdale Public Library Association Minutes

Thursday April 13, 1972

(Mayor Howard Smock called Mrs. Goings and asked to meet with the library board.)

Present: Dola Siglin, Virgie Gleason, Nancy Dalen, Barb Lederman, Mrs. Fagerlind. Mayor Howard Smock and Mrs. C. Inman were also present.

Meeting was called to order by President Mrs. Goings, who then turned the meeting over to the Mayor. Mayor Smock was concerned with young children being in the library unsupervised on a Saturday afternoon. Board members will check into the incident further and it is hoped we can have a majority of adult helpers on our librarian list.

The problem of overdue books was discussed. There is an ordinance covering overdue library books which the Waterloo library now has and Mrs. Goings will see that we have a copy of this ordinance. The Mayor stated he would be happy to see that such an ordinance was presented to the Evansdale Council.

Since we will be receiving new books, it was suggested that we might do away with some of the paperback books, thus making more books in the library of a permanent nature. Mayor Smock suggested the donation of paperbacks for the Hospital Ship HOPE. Other suggestions included the selling of paperback books or donating them to the Black Hawk County Health Center.

The possibility of additional funds being donated to the library by Elk Run was discussed. The Mayor said he would send a letter to the Mayor of Elk Run and wanted some information as to the number of Elk Run residents who use the library etc. Mrs. Inman will see that he has the needed information.

It is hoped that in the future the box of Y-Outpost items may be mounted on the wall rather than left on the card table, to prevent breakage or damage of the box.

Mrs. Inman reported on her contact with the State Traveling Library. She stated the only cost would be the postage on the books. However, she was encourage to ask if there wasn't a certain assessment for each community using this service (based on population) and also if the building did not have to be locked when not in use.

Motion by Mrs. Fagerlind, second by Nancy Dalen that the meeting be adjourned. Carried.

(Following this special meeting, the members held their regular board meeting) Minutes of the March meeting were distributed and approved as issue.

The Jayceettes have been marking the backs of the books in the fiction section so that they can be placed on the shelves easier.

The treasurer's report was given with \$2,111.64 in the treasury. Mrs. Lederman was instructed by the auditor that when we have a special event like a book sale or collect book fines we may place those funds in the library account and not turn the money over to the city clerk as we have done in the past.

It was reported that between a 5 and 6 youngsters are coming for the weekly story time.

Mrs. Inman was hired as librarian for \$400 per year Monday through Thursday work. Discussion on how the salary was to be paid was held.

It is hoped that we can get book reviews and new book reviews in the Courier to give more publicity for our library.

Meeting was adjourned at 9:50.

Nancy Dalen, Secretary

Special Meeting - Evansdale Library Association

Monday, April 17, 1972

Present: Mrs. Fagerlind, Mrs. Lederman, Mrs. Gleason, Mrs. Goings, Mrs. Dalen
Absent: Rev. Cannon, Rev. Kutsch, Mrs. Siglin, Mrs. Thompson

The meeting was called for the purpose of letting the board members know that Mrs. Inman has resigned as of the end of this month as librarian.

Mrs. Inman's letter of resignation was read by Mrs. Goings. Motion by Mrs. Lederman, second by Mrs. Fagerlind that we accept the resignation. Motion passed unanimously.

Publicity on the library was discussed. It was agreed that publicity should come through the Library Board and approved by the board. Discussion followed. Motion by Nancy Dalen, second by Virgie Gleason that Mrs. Fagerlind be in charge of all publicity for the Evansdale Library. Motion passed unanimously.

The names of several people were mentioned as possible contacts in securing another library worker full-time. Mrs. Goings and Mrs. Lederman will make these contacts and report back to the board.

Mrs. Lederman volunteered to start setting up a 3 x 5 file card system listing those who had library cards, their address, phone number and library card number.

The secretary will write a letter for Mrs. Goings to Mrs. Inman accepting her resignation. The letter was drafted at the meeting and approved by the board members present.

It was agreed that Mrs. Inman would receive a check for the 26 days she work at the end of the month.

Motion by Mrs. Gleason, second by Mrs. Fagerlind that the meeting be adjourned.

Nancy Dalen, Secretary

EVANSDALE LIBRARY ASSOCIATION MINUTES

MAY 9, 1972

PRESENT: Dola Siglin, Mary Ann Goings, Monda Fagerlind, Nancy Dalen

ABSENT: Barbara Lederman, Rev. Cannon, Rev. Kutsch, Darlene Thompson,
Virgie Gleason

Due to the small number present, the meeting was conducted informally.

Minutes of the April meetings were distributed to members present.

Mrs. Goings announced that the terms of Dola Siglin, Virgie Gleason, and Nancy Dalen would expire in July. Both Mrs. Gleason and Mrs. Dalen have indicated they would like to continue to serve on the board while Mrs. Siglin stated she would not like to seek another term. The President will inform the Mayor of the wishes of these three members.

Mrs. Iva Meany will work in the library through the month of May and has indicated she would be interested in continuing the work through the fall and winter months. She does not wish to work through the summer.

An effort will be made to find a second librarian to work with Mrs. Meany, possibly on an alternate week schedule.

A bookcart has been purchased for use in the library.

It has been found that many library books were returned to the shelves without the salmon colored cards or with the incorrect salmon colored card and thus listed as overdue by mistake. Mrs. Meany will be checking through the library to correct this as her time permits.

Nancy Dalen, Secretary

PROPOSED BUDGET FOR EVANSDALE LIBRARY

1973

Equipment

Magazine Rack	\$ 50	
File Cabinets	\$ 100	
Story Time Fund	\$ 50	
Stereo Tape & Record Player	\$ 500	
Tape & Record Selection	\$ 650	
Electric typewriter & stand	\$ 450	
		\$1,800.00

Supplies

Tape, glue, desk supplies, book repair needs etc.		\$ 200.00
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Wages

In order to have more continuity we need permanent Librarians who are experienced in this field.		\$3,000.00
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New Books

Reference (Adult & Children)	\$200	
Fiction (Adult & Children)	\$600	
		\$ 800.00
		\$5,800.00

As in the past, the above proposed budget does not include any change in location costs for the library. If such a move becomes necessary, an additional \$4000 would be needed for rent, utilities, etc.

Since our last budget presentation we have been able to purchase a large number of new children's books. The bulk of the processing was done by Library Board Members.

This year we plan on adding new adult fiction and best sellers. In order to have more continuity, we are planning to have two regular librarians. These ladies are experienced in the field.

We welcome Rev. Dan Canion and Rev. Eugene Kutsch as new Board Members.

Please continue to support the Evansdale Library. It's a great example of community spirit and cooperation. Thanks to our faithful volunteer workers, thousands of books have been enjoyed by area residents.

Please give this proposed budget every consideration. We, the Library Board members, promise to continue our efforts on behalf of our city.

Evansdale Public Library Association

Mrs. Donald Goings, President

Mrs. Sidney Lederman, Treasurer

Mrs. Kenneth Dalen, Secretary

Rev. Daniel Canion

Rev. Eugene C. Kutsch

Mrs. Wilbur Siglin

Mrs. Floyd Thompson

Mrs. Robert Fagerlund

Mrs. Stel Gleason

EVANSDALE PUBLIC LIBRARY ASSOCIATION
AUGUST 15, 1972

PRESENT: Mrs. Lederman, Mrs. Goings, Mrs. Siglin, Mrs. Gleason, Mrs. Thompson,
Mrs. Dalen

ABSENT: Rev. Kutsch, Rev. Cannon, Mrs. Fagerlind

Meeting was called to order by President Mrs. Goings. Minutes of the previous meeting were read and approved.

Members received a copy of the proposed budget which was presented to the Evansdale City Council in July. The council voted \$2500 to the Library for the coming year.

Mrs. Iva Meany will receive \$1.50 as head librarian and Mrs. Florence McCready will receive \$1.25 as her assistant. Mrs. Goings had met with them both and they will work out the work schedule together.

The President asked for suggestions from the Board members as to possible projects the librarians could work on. The following were suggested:
1) To order some best sellers, possibly call the Waterloo Library to find out how to go about it. 2) To start a Mystery Shelf and a Science Fiction Shelf. 3) To start a Clipping File. The file donated could be worked on and other items could be added as time goes on.

The possibility of subscribing to a newspaper was discussed and also how the papers could be kept with the shortage of space.

The President commented on the good work Mrs. Meany had done. She also reported no reply had been received from the Division of Library Programs in response to a letter written in June. A letter from Melvin Synhorst was given to Mrs. Lederman to give to Attorney Dave Nagel to handle.

The book "Buckshot" was sent to the library in the mail. Members voted to purchase the book for the library.

Treasurer, Mrs. Lederman reported a balance of \$1,799.23 in the treasury.

Mrs. Dalen was appointed by the board to purchase some best sellers at Walden's book store.

Story time will begin in September. It was suggested that someone other than the Librarian be in charge of this.

Motion by Virgie Gleason, second by Darlene Thompson that we purchase a file, folders and other necessary supplies to get our clipping file started. Motion carried.

Motion by Darlene Thompson, second by Virgie Gleason that the meeting adjourn. Carried.

Mrs. Wilbur Siglin, retiring member of the board was honored at an informal coffee and was presented a gift by the members.

Nancy Dalen, Secretary

September 12, 1972

EVANSDALE LIBRARY ASSOCIATION MINUTES

PRESENT: Rev. Cannon, Mrs. Fagerlind, Mrs. Gleason, Mrs. Dalen

ABSENT: Mrs. Goings, Mrs. Lederman, Mrs. Thompson, Rev. Kutsch

Meeting was called to order by the Secretary in the absence of the President.

Mrs. Fagerlind reported that she had contacted the Enterprise and has received permission to have a summary of a new book in the issue of each paper. Discussion followed and she was encouraged to contact the Waterloo Courier to see if some item could be put in on Library News on a regular basis. The subject matter of some of the new books was discussed.

Rev. Cannon suggested that we contact the Cedar Book Store re: the purchase of new books for the library and also if we could receive a type of discount when we purchase them. He will contact the store for this information.

It was suggested that perhaps the replacing of the small Evansdale Library Sign with a larger sign might be helpful in encouraging traffic in the library. The president will be asked to check with city officials on this.

Mrs. Gleason reported that she had sent out thank you notes to Lola Halley and Mrs. M. Dinsley for book donations.

Discussion on how to increase book circulation followed. Mrs. Dalen volunteered to take books to elderly people and shut ins. An article will be placed in the Enterprise and Mrs. Dalen's number will be listed for them to call.

Mrs. Gleason will contact the librarians at Jewett and Bunker and request a list of books they think it would be well to have on our shelves.

Motion by Mrs. Gleason, second by Rev. Cannon that the meeting adjourn.

Nancy Dalen, Secretary

Evansdale Public Library Association Minutes
October 17, 1972

Present: Mary Ann Goings, Barbara Lederman, Monda Fagerlind, Virgie Gleason and Nancy Dalen.

Absent: Darlene Thompson, Rev. Cannon, Rev. Kutsch

Meeting was called to order by President Mrs. Goings. Minutes of the September meeting were read and approved.

Mrs. Lederman gave the treasurer's report. The balance as of September 1st was \$1663.70. A total of \$115.43 in wages was paid to librarians and \$3.86 for book supplies leaving a total of \$1544.41.

Discussion on the purchase of a file for a clipping file for the library was held. The clipping file will be a source of information on numerous topics of interest such as crafts, games, special information topics etc. It was decided to purchase a four-drawer rather than a two-drawer file. A member of the board will check with the TB office re: the purchase of a file from their office.

The small number of people in the library on Saturdays indicates little need to stay open on Saturdays. It was moved by Monda Fagerlind, seconded by Virgie Gleason to dispense with Saturday library hours. Mrs. Fagerlind will inform the papers of this change in hours.

Mrs. Faye Aldrich's name was suggested as a possible substitute to call when needed to work in the library. It was suggested she visit the library and learn her duties from the present librarian.

Mrs. Fagerlind is putting book reviews in the Evansdale Enterprise each week and she will contact the Courier to see if it is possible to have a Library News Column in on a regular schedule.

Mrs. Meany is typing up a file of Library Card holders so that an accurate record of the library cards each family has can be kept.

Motion by Barbara Lederman, second by Monda Fagerlind that the meeting be adjourned. carried.

Nancy Dalen, Secretary

EVANSDALE LIBRARY ASSOCIATION

December 14, 1972

Members Present: Mrs. Goings, Mrs. Gleason, Mrs. Lederman, Mrs. Siglin
Mrs. Thompson, Rev. Cannon, Mrs. Dalen
Members Absent: Mrs. Fagerlind, Rev. Kutsch

Meeting was called to order by Association President Mrs. Goings.
Roll Call was taken.

Minutes of the November meeting were distributed and approved.

Treasurer reported a balance of \$1043.26 in the treasury.

Mrs. Lederman reported that she will be sending notices about Story Time through the schools in an effort to increase attendance at the sessions.

The Jewett Librarian has agreed to visit the Evansdale Library and offer suggestions as to possible additional books we can add to our shelves. An effort will also be made to contact Miss Ham, the Librarian at Bunger Jr. High School.

Discussion was held on what to do with the books that are left over from the book sale. Included as possible recipients were: the Vets Hospital in Iowa City, the Lutheran Home and the County Home. Efforts will be made by board members to contact representatives of these places to see if they would like the books.

The City Council has voted \$3000 for the Evansdale Library Association for the coming year.

Mrs. Gleason agreed to be the caller for January and February 1972.

New books for both the adult and children's sections have been added to the shelves and press releases have been provided to the Evansdale Enterprise for publication each week.

Mrs. Fagerlind attended the meeting briefly and gave the women members of the association holiday pins.

Moved by Mrs. Gleason, second by Mary Ann Goings that the meeting be adjourned.

Nancy Dalen, Secretary.

Evansdale Library Association Minutes
December 19, 1972

Present: Barbara Lederman, Aileen Deitrick, Mary Ann Goings,
Darlene Thompson, Nancy Dalen

Absent: Rev. Kutsch, Rev. Cannon, Virgie Gleason, Monda
Fagerlind

The meeting was called to order by President Mrs. Goings.
Minutes of the October 17th meeting were distributed and
approved. (There was no November meeting due to inclement
weather.)

Under Old Business, Mrs. Fagerlind had contacted the
Courier regarding the publishing of Evansdale Library News
and they stated they had their own book editor.

The file for clippings was discussed. It was decided
to get a 4 drawer rather than a two drawer file since the
material would be added to regularly and in time the four
drawer space would be needed.

Mrs. Goings had checked with Mayor Smock regarding the
possibility of a larger sign for the library and he said
it would be fine with him.

She also reported that \$100 had been received from
the City of Elk Run as donation of the community to the
Evansdale Library. The secretary was instructed to send
thank you notes to the Elk Run Officials and also to Mayor
Smock who contacted them regarding the donation.

Mrs. Lederman reported a balance of \$1,438.91 in the
treasury. The cost of the phone installation in the
library was \$41.58. The phone bills will be sent directly
to Mrs. Lederman for payment.

The City Clerk had contacted Mrs. Goings for an esti-
mate of values on books and furnishings in the library.
Tentative figures arrived at during the discussion included:
\$5464 on shelving; \$9400 on books and approx. 1700 on
furnishings. Mrs. Goings will inform the clerk what the
various items cost and permit them to figure the prices
for adequate insurance coverage.

The TV Program "Focal Point" was discussed. Several
members had seen the program on libraries and shared the
information presented with other members.

Mrs. Goings informed the members of the fine work Mrs.
Heary had been doing as Head Librarian. Following discussion
the members voted to raise Mrs. Heary's salary from \$1.50 to
\$1.75 per hour effective Jan. 1st, 1973. (Motion by Darlene
Thompson, second by Nancy Dalen to raise Mrs. Heary's salary
to \$1.75 per hour. Motion carried.)

Mrs. Goings received permission to order needed supplies.

Motion by Mrs. Lederman, second by Mrs. Deitrick that
the meeting adjourn.

Nancy Dalen, Secretary