

**EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
Monday, December 18, 2017 – 6:00 PM**

Call to Order: The meeting was called to order by President Hansen at 6:01 p.m.

Roll Call: Present: Borwig, Clements, Hansen, Johnson, Kettwig, Nichols, Pritchett and Rasanen
Absent: None
A quorum was present.

Approval of November 20, 2017 Monthly Meeting Minutes: Kettwig moved and Clements seconded to approve the minutes from the November 20, 2017 meeting. Ayes – 8. The motion carried.

Approval of bills to be paid in December: Clements moved and Nichols seconded that we approve the November bills to be paid in December. Ayes -8. The motion carried.

Treasurer's Report: The treasurer's report was read by Johnson and reviewed. There were no questions.

Circulation Report: The circulation report was reviewed. Kettwig said all the up arrows was nice to see. Hansen marveled at the Fairbank usage. Director Jensen said she believes it's somebody that works here in Evansdale but lives there.

Old Business:
No old business

New Business:

- 1. Review and approval of budget to submit to city council for FY2019:** The budget committee, consisting of Clements, Hansen and Rasanen presented the proposed budget to submit to the city. It was noted that they did include a 5% wage increase for both the Director and Assistant, noting that we lag behind other libraries our size in wages and hopes that this will narrow that gap. Because of Johnson's retirement, the wage rate decrease allows us to make this move at this time. They also noted that they asked for additional monies in advertising to do some boost posts through the Facebook page to see if that helps in any way. There were a couple of other increases but the bottom line is not changed at all. There were no capital improvement asking for this year. Kettwig moved and Johnson seconded to approve the proposed budget and submit to the city. Ayes – 8. The motion carried.
- 2. Review and approval of annual report for FY2018–** The annual report, completed by Director Jensen, was reviewed. It was noted that circulation is down a bit but there were no big changes overall from previous years. Rasanen moved and Prichett seconded the approval of the annual report. Ayes – 8. The motion carried.

Discussion: Pritchett brought forth the 50th anniversary celebration. Some ideas presented were to possibly have pens and notepads marked special for the occasion. Borwig suggested having small celebrations each month during the winter and then having a possible bigger celebration during the Evansdale Community Days during the summer. Pritchett offered her truck to put banners on for the parade and throw ice pops to the crowd during the parade. We will continue discussion during future meetings. Hansen brought up training. Director Jensen noted that they had planned to have it quarterly so the next one would be in February. It was asked if maybe we could do one of the online sessions via projector. Jensen said she'd look to see what was available. President Hansen wanted to wish everyone a Merry Christmas, and Nichols announced that she has a new granddaughter.

Adjournment: There being no further business the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Kathy Pritchett, Board Secretary