

EVANSDALE LIBRARY BOARD OF TRUSTEES

JANUARY 11, 1969

PRESENT: Mrs. Goings, Mrs. Siglin, Mrs. Thompson, Mrs. Dalen, Anthony Haas, *Mrs. Brown.*

ABSENT: Mrs. Gleason, Rev. Reiss

The meeting was called to order by President Anthony Haas at 9:30 A.M.

Minutes of the December 11th meeting were read and approved.

The President reported that \$7.75 had been turned over to the City Clerk for deposit in the Library Fund. It was suggested that a ledger book be kept in the library to make notations of fines paid; and that fine money should be turned over to the City Clerk about once a month.

Schedules for volunteers were discussed. It was suggested that the workers might be paid a small amount for their work. This will be taken up at the February meeting.

To date 124 adults and 145 childrens cards have been issued at the Evansdale library.

It was moved and seconded that the meeting be adjourned.

*Mrs. Kenneth Dalen*  
Mrs. Kenneth Dalen, Secretary

EVANSDALE PUBLIC LIBRARY BOARD

FEBRUARY 8, 1969

PRESENT: Anthony Haas, Mrs. Earl Brown, Mrs. Donald Goings, Mrs. Floyd Thompson, Mrs. Wilbur Siglin, Mrs. Stel Gleason, Mrs. Kenneth Dalen.

ABSENT: Rev. Robert J. Reiss

The Evansdale Public Library Board met in regular session on Saturday, February 8th at 9:30 A.M.

The meeting was called to order by President Anthony Haas.

Minutes of the January meeting were read and approved with corrections.

Following a lengthy discussion, it was moved by Mrs. Goings, and seconded by Mrs. Siglin that library workers receive \$1.50 for each afternoon they work; if there are two workers during the afternoon they will receive 75¢ each regardless of the hours worked. Mr. Haas will work out payment details with the City Clerk. The plan will go into effect as of February 1, 1969.

It was announced that four new children's books and five new adult books had been purchased with fine money taken in at the library.

Mrs. Earl Brown reported that the Evansdale Green Thumb Garden Club will supply the Evansdale Library with an arrangement each month of the year as part of a club service project. The secretary was instructed to send a card of thanks to the group.

The board instructed the secretary to check into the purchasing of a Dewey Decimal System book for the library to eliminate time spent in waiting for books to be numbered by another librarian.

A possible site for the future for the Evansdale Public Library was discussed.

It was moved and seconded that the meeting be adjourned.

*Nancy Dalen, Secretary*  
Nancy Dalen, Secretary

EVANSDALE LIBRARY BOARD OF TRUSTEES

MARCH 7, 1969

Present: Anthony Haas, Mrs. Don Goings, Mrs. Earl Brown, Mrs. Stel Gleason,  
Rev. Robert Reiss, Mrs. Kenneth Dalen

Absent: Mrs. Floyd Thompson, Mrs. Wilbur Siglin

President Anthony Haas called the meeting to order at 9:30 A.M.

Minutes of the previous meeting were read and approved.

Fines on books and lost books were discussed. It was decided that fines on overdue books (for both adults and children) would be limited to \$1 per book. If the book is lost they will be asked to replace the book with either a new one or a used one.


It was suggested to the board that books are available from the A.A. Club. Mrs. Brown will contact a member of the group for more information.

Mrs. Brown, also a member of the Evansdale Green Thumb Club, was complimented on her arrangement for the month of March on display in the library.

Mr. Haas will contact Mr. Kocle, a member of the Lions Club to see if it will be possible for the library to secure more books following their book sale in April.

Board members urged the Mayor's appointment of Mrs. Robert Fagerlund to fill the position open on the Library Board.

Motion by Mrs. Brown, seconded by Mrs. Gleason that the meeting be adjourned at 10:35 A.M.

  
Mrs. Kenneth Dalen, Secretary



EVANSDALE LIBRARY BOARD OF TRUSTEES

April 12, 1969

PRESENT: Mrs. Don Goings, Mrs. Earl Brown, Mrs. Stel Gleason, Rev. Robert Reiss,  
Mrs. R. Fagerlind, Mrs. Kenneth Dalen, Mrs. Wilbur Siglin

ABSENT: Anthony Haas, Mrs. Floyd Thompson

Secretary Nandy Dalen called the meeting to order in the absence of the President Anthony Haas.

Minutes of the previous meeting were read and approved.

It was moved by Mary Ann Goings and Seconded by Mrs. Gleason that the meeting time of the Evansdale Public Library Board be changed from the second Saturday of every month to the second Thursday of every month. The meeting time will be 6:30.

The problem of social security in regards to gifts for workers was discussed. Members will check further on the social security and also into the possibility of giving workers such things as gift certificates, savings stamps or postage for working at the library.

Copies of a list of the present library workers were distributed to the members and they were urged to continue to solicit new helpers for library work.

Participation in the 4th of July celebration was discussed. It will be discussed at the May meeting.

Members decided to try to work at least one day per month at the library in an effort to keep books, cataloging etch up to date.

Moved by Mrs. Goings, Seconded by Father Reiss that the meeting be adjourned.

  
Mrs. Kenneth Dalen, Secretary

EVANSDALE LIBRARY BOARD OF TRUSTEES - May 8, 1969

PRESENT: Mrs. Donald Goings, Mrs. Earl Brown, Mrs. Stel Gleason, Mrs. Robert Fagerlind, Mrs. Kenneth Dalen, Mr. Anthony Haas, Mrs. Floyd Thompson

ABSENT: Rev. Robert Reiss, Mrs. Wilbur Siglin

The meeting of the Evansdale Public Library Board was called to order by President Anthony Haas.

Minutes of the April meeting were read and approved.

It was moved by Mary Ann Goings and seconded by Mrs. Thompson that the summer hours for the Evansdale Library would be from 2 to 5 p.m. weekdays and that the library will be closed on Saturdays. These hours would be in force for the months of June, July and August.

During the business meeting, Mr. Haas contacted City Clerk Fred Saul regarding the payment of library workers. Mr. Haas will appear before the City Council at their next regular meeting to ask that the City Clerk be instructed to set up necessary payroll for library workers.

The Board will not sponsor a booth at the 4th of July celebration because of lack of time and members going on vacation.

Mrs. Robert Fagerlind volunteered to do the calling for the coming month.

It was moved by Mrs. Brown, seconded by Mrs. Thompson that the meeting be adjourned.

  
Mrs. Kenneth Dalen, Secretary

# SPECIAL MEETING-EVANSDALE LIBRARY BOARD OF TRUSTEES

MAY 19, 1969

PRESENT: Mrs. Earl Brown, Mrs. Donald Goings, Mrs. Robert Fagerlind, Mrs. Stel Gleason, Mr. Anthony Haas, Mrs. Kenneth Dalen, Mrs. Floyd Thompson

ABSENT: Mrs. Wilbur Siglin, Rev. Robert Reiss

A special meeting for the purpose of setting up a budget was called to order by President Anthony Haas.

Mr. Haas reported on his appearance before the City Council and stated that Mayor Lederman had suggested the formation of a Library Association in an effort to solve the payment of volunteers problem. Mr. Lederman spoke briefly about the association and said he would contact the City Attorney to see what would be necessary to do.

The following budget was set up by the Board for presentation to the City Council:

<u>EQUIPMENT</u>		
Permanent Shelving	\$ 1,000.00	
Childrens Table & Chairs	150.00	
File Cabinets	55.00	
Supply Cabinet	65.00	
Magazine Rack	50.00	
Bulletin Board	10.00	
Globe	25.00	
Electric Heater	35.00	
		\$ 1,390.00

<u>SUPPLIES</u>		
File cards, glue, tape, plastic coat, furniture polish, stationery library, pockets, book cards, post cards, stencils etc.		250.00

<u>LABOR</u>		
Wages	\$ 1,500.00	
IPERS & SS (estimated)	200.00	
		\$ 1,700.00

<u>INVENTORY</u>		
Reference Books	\$ 1,000.00	
New Books (fiction for adults & Children	500.00	\$1,500.00

Rent & Utilities for a different location in the event that present city hall is removed from premises.		\$ 3,000.00
		<u>\$ 7,840.00</u>



EVANSDALE PUBLIC LIBRARY BOARD OF TRUSTEES

June 12, 1969

PRESENT: Mrs. Goings, Mrs. Siglin, Mrs. Thompson, Mrs. Gleason,  
Rev. Robert Reiss, Mrs. Dalen, Mrs. Brown

ABSENT: Anthony Haas

The meeting was called to order by the secretary, Mrs. Dalen, in the absence of Mr. Haas.

Minutes of the May meeting were read and approved.

Mrs. Goings volunteered to call the library workers for the coming month.

It was requested that as many library board members as possible be on hand at the budget hearing on June 19th at 7 P.M. Father Reiss agreed to present the budget to the Council on behalf of the board.

The City has installed an air conditioner in the library for the summer.

June 18th will be a work day for board members and it is requested that as many as possible be on hand to work at that time.

Mrs. Dalen read a copy of the letter sent to the city attorney regarding the formation of the Library Association.

It was moved and seconded that the meeting be adjourned.

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Mrs. Kenneth Dalen, Secretary

Correction: Mrs. Fagerlind was also present at the meeting.



EVANSDALE PUBLIC LIBRARY BOARD OF TRUSTEES

JULY 10, 1969

PRESENT: Mrs. Fagerlind, Mrs. Siglin, Mrs. Thompson, Mrs. Gleason  
Mrs. Dalen, Mrs. Brown

ABSENT: Anthony Haas, Rev Reiss, Mrs. Goings

Members of the Evanendale Public Library Board met in regular session on Thursday, July 10th at 6:30 P.M.

Minutes of the June 12th meeting were read and approved with correction.

Mrs. Siglin will be the caller for the month.

It was reported that Rev. Reiss, Mrs. Gleason, Mrs. Goings and Mrs. Dalen were in attendance at the Budget Hearing. Rev. Reiss presented the budget. The Library has been allotted a total of \$3,000 in the budget.

The possibility of having a picnic for volunteer workers in September was discussed. Mrs. Fagerlind will investigate on the presentation of some kind of pin for the workers.

The Evanendale Library will receive a set of American Educator Encyclopedias this month. Mr. Richard Beaumont and Mr. Dave Beaumont will make the presentation.

A library table for youngsters has been donated by St. Nicholas Church. Mr. Haas will be in charge of working on a new top for the table.

It was moved and seconded that the meeting be adjourned.

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Mrs. Kenneth Dalen, Secretary

Meeting 2nd last month 8:30 - 9:30



# EVANSDALE PUBLIC LIBRARY BOARD MINUTES

THURSDAY, AUGUST 14, 1969

MEMBERS PRESENT: Mrs. Earl Brown, Mrs. Floyd Thompson, Mrs. Wilbur Siglin,  
Mrs. Stel Gleason, Mrs. Robert Fagerlind, Mrs. Kenneth Dalen

MEMBERS ABSENT: Rev. R. J. Reiss, Mr. Anthony Haas, Mrs. Donald Goings

Members of the Evansdale Public Library Board met in regular session on August 14th in the library.

It was moved by Mrs. Gleason, seconded by Mrs. Fagerlind that the Library Board's meeting time be changed for the fall and winter months to the second Saturday of each month from 8:30 A.M. to 9:30 A.M.

Minutes of the previous meeting were read and approved.

It was moved by Mrs. Siglin, seconded by Mrs. Gleason that the secretary be instructed to order reference books from Latta's in the amount not to exceed \$200. Motion carried.

It was moved by Mrs. Brown, seconded by Mrs. Thompson that the secretary be instructed to order a new globe for the library in an amount not to exceed \$70. Motion carried.

An appreciation coffee for library workers was discussed. The coffee will be held in late September at the Library. Mrs. Fagerlind will be in charge of gifts for the workers.

Mrs. Gleason agreed to contact the volunteer workers each week for the coming month.

It was moved and seconded that the meeting be adjourned.

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Mrs. Kenneth Dalen, Secretary



EVANSDALE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

September 13, 1969

PRESENT: Mrs. R. Fagerlind, Mrs. D. Goings, Mrs. E. Brown, Mrs. S. Gleason, Anthony Haas, Mrs. K. Dalen, Rev. Reiss, *Pola Siglin*  
ABSENT: Mrs. Floyd Thompson

The meeting was called to order by President Anthony Haas. Roll call followed. Minutes of the previous meeting were read and approved.

Motion by Mrs. Gleason, seconded by Mrs. Goings that the Appreciation Coffee be postponed until October in the hopes that the Library Association will be formed by that time and the workers will receive checks for their work since the first of February.

Discussion followed on gifts for the workers. Mrs. Fagerlind reported that the price on pins would be too expensive. It was suggested by Mrs. Gleason that each volunteer receive a Certificate similar to those given to workers at the Mental Health Institute. This will be checked on.

A bulletin board was purchased for the library and put up during the meeting.

Motion by Mrs. Goings, seconded by Mrs. Brown to purchase an electric heater from R. E. Morris Hardware for a price not to exceed \$20. Motion carried.

The company contacted to be on hand for the meeting to discuss permanent shelving did not attend, therefore several other companies will be contacted by the secretary and will be on hand at the Oct. 11th meeting to discuss permanent shelving for the library with board members.

Motion by Mrs. Goings, seconded by Mrs. Fagerlind that the meeting be adjourned.

*Mrs. K. Dalen*  
Mrs. Kenneth Dalen, Secretary



EVANSDALE PUBLIC LIBRARY BOARD MINUTES

OCTOBER 11, 1969

PRESENT: Mrs. Earl Brown, Mrs. Donald Goings, Mrs. Wilbur Siglin, Mrs. Robert Fagerlind, Mrs. Floyd Thompson, Rev. Robert Reiss, Mrs. Stel Gleason, Mrs. Ken Dalen

ABSENT: Anthony Haas

Members of the Evansdale Public Library Board met in regular session on Saturday morning, October 11th in the Library.

The meeting was conducted by Mrs. Dalen in the absence of the President, Anthony Haas.

Minutes of the previous meeting were approved with the addition of Mrs. Siglin's name as being present at the meeting.

The Appreciation Coffee was discussed. Motion by Mrs. Goings, seconded by Mrs. Brown that the Coffee be scheduled for Wednesday, October 25th at 1:00 to 4:00 P.M. Post cards will be sent to all volunteer workers. Motion carried.

Mrs. Brown has agreed to be the caller for the month of November.

Representatives from Office Products and Kirk Cross company were on hand to discuss permanent shelving for the library. They suggested that a floor plan of the library be drawn up and specs from that sent to the various firms to bid on. The board agreed that this should be done and plan to make the final decision at the November meeting.

Judy Jester, Vista Worker, requested that the Board approve a story time for the library on Saturday afternoon. The Board approved the plan and the first story time will be held on October 22nd.

Mrs. Jester also reported that she had ordered a box of books from Vista headquarters for the library.

Upon motion and second the meeting was adjourned.

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Nancy Dalen, Secretary



# EVANSDALE PUBLIC LIBRARY BOARD MINUTES

NOVEMBER 8, 1969

PRESENT: Mrs. Earl Brown, Mrs. Donald Goings, Mrs. Wilbur Siglin, Mrs. Robert Fagerlind, Mrs. Floyd Thompson, Rev. Robert Reiss, Mrs. Stel Gleason, Mrs. Ken Dalen

ABSENT: Anthony Haas

Members of the Evansdale Public Library Board met in regular session on Saturday morning, November 8, 1969 in the library.

Minutes of the previous meeting were read and approved.

Bids for the permanent shelving for the library were opened during the meeting. Since the bids were lengthy and additional study was needed, a special committee was selected to meet for further study and select the low bidder on the shelving. Motion by Mrs. Thompson, second by Mrs. Gleason that the Study Committee consist of Father Reiss, Anthony Haas and Fred Saul. Motion carried.

Mrs. Robert Fagerlind will be the caller for the month of December.

Mrs. Goings reported that Mrs. Melvin Guise had agreed to furnish Christmas Decorations for the library. The board approved the decoration plan.

The Appreciation Coffee was discussed. It has been termed successful by all board members.

The payment of volunteer workers was discussed. It was suggested that the treasurer, Mrs. Goings, pay the workers every 4 months.

Upon motion and vote the meeting was adjourned.

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Nancy Dalen, Secretary



EVANSDALE PUBLIC LIBRARY ASSOCIATION

DECEMBER 13, 1969

MEMBERS PRESENT: Anthony Haas, Mrs. W. Siglin, Mrs. F. Thompson, Mrs. D. Goings,  
Mrs. Stel Gleason, Mrs. Earl Brown, Mrs. E. Fagerlind

MEMBERS ABSENT: Father R. Reiss, Mrs. K. Dalen

The meeting was called to order by President Anthony Haas.

Minutes of the November meeting were read and approved.

Mrs. Goings volunteered to call library workers during the month of January to remind them of library duty.

Motion by Mrs. Siglin, second by Mrs. Gleason that winter hours for the library be set as follows: 3 to 5:30 P.M. weekdays; 2-5 on Saturdays. Motion carried.

Mr. Haas stated that the permanent shelving is scheduled for delivery in January.

Motion by Mrs. Thompson, second by Mrs. Goings that the business meeting be adjourned. Carried.

At the close of the meeting, board members put up Christmas decorations which were donated to the library by Mrs. Guise.

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Mary Ann Goings