

EVANSDALE PUBLIC LIBRARY ASSOCIATION MINUTES

JANUARY 4, 1977

PRESENT: Mrs. Lederman, Mrs. Thompson, Mrs. Dalen, Mrs. Deitrick

EXCUSED: Margaret Wach, Peg Fortsch, Monda Fagerlind

ABSENT: Mrs. Gleason

The meeting was conducted by President Mrs. Lederman. She reported receiving word that we will receive \$100 as our share of the funds for County Libraries. The reason for the reduction is that we have so few rural library card holders. Due to this reduction we have dropped plans to conduct an area drive for the Evansdale Library to increase the number of rural library card holders.

No word has been received as yet from Elk Run re: contracting with Evansdale for library service. The President will contact and set up an appointment with Mayor Gillen to discuss this matter further.

Word has been received that the telephone cost each month will be increasing.

Budgets for City Funds will be due and Mrs. Lederman was authorized by the Board members to draw up a similar budget as we have had in the past for funds amounting to \$3500.00.

Mrs. Meany obtained some nice shelving for the library from the Woolworth Store in Waterloo for a cost of just \$2.00.

Motion by Mrs. Deitrick, second by Mrs. Dalen that we raise Mrs. Meany's salary to \$2.40 per hour and Mrs. Green's to \$2.30 per hour. Motion carried.

November 1976 Circulation was 167 with 66 books added and the December 1976 circulation was 191 with 27 books added.

Mrs. Dalen will send out three additional thank you notes for donations of books to the library and will set up a card file on these

Nancy Dalen, Secretary

EVANSDALE PUBLIC LIBRARY ASSOCIATION MINUTES

FEBRUARY 1, 1977

PRESENT: Mrs. Lederman, Mrs. Fagerlind, Mrs. Gleason, Mrs. Dalen, Mrs. Thompson,
Mrs. Deitrick

The meeting was called to order by President Barbara Lederman. Minutes of the January meeting were distributed and approved as written.

It was suggested that the SUN NEWSPAPER be contacted and asked to donate a weekly copy of the paper to the Library. Mrs. Lederman will contact Mr. Fitzgerald about this.

A letter of resignation from Margaret Wach was received and accepted with regret. Mrs. Wach's work schedule made it impossible to continue on the board.

Mrs. Lederman distributed copies of the proposed Library Budget Request for the period from July 1, 1977 to June 30, 1978. (A copy of the budget is attached to the minutes for February). Following discussion of said budget, it was moved by Mrs. Dalen and seconded by Mrs. Thompson that Mrs. Lederman present the library budget to the City Council as prepared.

Mrs. Lederman pointed out that if the Regional Library system does not make a contract with the Waterloo Library for the next fiscal year, the Evansdale library patrons will not be able to use the Waterloo facility and will therefore expect more services from the local library in the form of longer open hours, more equipment and more books.

Elk Run Heights has as yet made no contract with the Evansdale or Waterloo library for service. Mrs. Lederman will try to contact Mayor Gillen on this.

There will be a new library room which can be locked in the new City Hall building and this will call for additional library equipment such as tables, chairs etc.

Mrs. Deitrick reported a balance of \$3577.91 in the treasury.

Mrs. Meany reported that circulation in January totaled 235 books with 29 new books added to the shelves.

Nancy Dalen, Secretary

EVANSDALE LIBRARY ASSOCIATION MINUTES

MARCH 8, 1977

PRESENT: Mrs. Gleason, Mrs. Lederman, Mrs. Deitrick, Mrs. Dalen

The meeting was called to order by President Mrs. Lederman. Copies of the February minutes were distributed and approved as written.

The Librarian requested permission to order book covers for better protection of our new books and also a supply of overdue notices to encourage the return of books. Motion by Mrs. Gleason and second by Mrs. Deitrick to order a selection of book covers and a supply of overdue notices. Carried.

The treasurer reported a balance of \$3196.50 in the treasury.

Mrs. G. Medsted has donated a number of paperback books. She will be sent a thank you for this donation.

Mrs. Lederman reported that she had asked the City Clerk to check on the possibility of having an Elk Run resident serve on the Library Board if and when a contract for library services was signed by Elk Run.

Mrs. Lederman said she had met with Neil Hampton and Beverly Lind of the N.E. Iowa Regional Library Association and looked over plans for the library room in the proposed new City Hall. They said the minimum space for a library in our community would be 3500 square feet. It would have to be at least 2,000 square feet to be eligible for grants from the Kinney Lindstrom Foundation. Another possibility would be to ask the city for the present city hall and enlarge the library in that way. Further discussion pointed out that it would be costly to maintain the old building as well as having difficulty obtaining insurance. We will ask for a special meeting with Mayor Nichols to discuss the possibility of moving a wall to enlarge the library room next Tuesday at 3:30.

It was decided to expand the library hours due to increased traffic in the library. New library hours will be noon to five on Monday, Tuesday, Wednesday and Friday; 11:30 to 5:30 p.m. on Thursday and 9 till noon on Saturdays.

February circulation report indicated 275 books checked out and 43 new books added to the shelves.

Nancy Dalen, Secretary

EVANSDALE PUBLIC LIBRARY BOARD
MAY 3, 1977

PRESENT: Barbara Lederman, Darlene Thompson, Monda Fagerlind, Nancy Dalen
Aileen Deitrick

Meeting was called to order by President Barbara Lederman. Minutes of the April meeting were approved as written.

A letter was received from the Auditor of the State of Iowa that he had completed his examination of the city records and that the report was now on file in the office of the City Clerk.

Michael Phipps of the Waterloo Library reported that we will receive \$100 grant from the Board of Supervisors for 1978. The President and Secretary will go to the Waterloo Library that afternoon to sign the necessary papers.

Barbara Lederman reported that there will be a District Library Meeting in Oelwein on May 19th. There will be a Trustee Workshop offered afternoon and evening on that date.

Treasurer, Aileen Deitrick reported a balance of \$2392.83 in the treasury.

Mrs. Meany reported that the Waterloo Library has reduced the length of time that books can be checked out to 2 weeks and also the book fines have been raised. This was discussed and it was decided that we will continue with the one month loan-out period with the Evansdale Library and that book fines would remain the same.

Mrs. Meany reported that she had been able to purchase some nice books at the Lions Club Book Sale.

The Board approved the order of book covers for new books purchased for the library. Mrs. Meany will draw up the order.

The summer movies which are held on Wednesday afternoons have had good attendance.

Book circulation for April was 295 with 37 books added.

Motion by Monda Fagerlind, second by Aileen Deitrick that the meeting be adjourned.

Nancy Dalen, Secretary

SPECIAL MEETING-JUNE 28, 1977
(This was the only meeting held in June)

PRESENT: Virgie Gleason, Barb Lederman, Monda Fagerlind, Darlene Thompson and Nancy Dalen

LIBRARIANS: Iva Meany and Bernice Green were also present

Meeting was called to order by President Mrs. Barb Lederman.

Copies of the letter that was sent to the Mayor and the City Council regarding the minimum space requirements for the library in the new city hall building were distributed. The letter was read into the City Council minutes. Copy of the letter is attached to these minutes.

The problem of no contract as yet agreed upon by Elk Run and Raymond was discussed at length.

Motion by Monda Fagerlind, second by Darlene Thompson that if the communities of Raymond and Elk Run do not enter into a contract with the Evansdale Library that no individual library cards will be sold. There will be no service without a contract with these communities. Motion passed.

Unless a contract with Elk Run or Raymond is signed, there will be no service for these residents at the Evansdale Library as of June 30th. This decision will effect some 78 card holders.

Mrs. Lederman stressed that Inter-Library Loan Service will continue between the libraries even though Waterloo might deny Evansdale residents the use of the Waterloo library service.

A list of Elk Run card holders was given to the Board by Mrs. Greene. Mrs. Fagerlind took a copy to give to people in Elk Run who are trying to get the Elk Run Mayor and Council to sign a contract with the Evansdale Library. She stated that it was her understanding that many residents had failed to receive the questionnaire that was distributed regarding the use of the library and that a meeting would be held regarding this problem.

The secretary will send thank you notes to Mrs. Edler, & Mrs. E. M. Rose for book donations and to Lynn Marguardt for her continued support and donation of books. Iva Meany agreed to make a poster headed THANK YOU TO LIBRARY FRIENDS and list those who have donated books.

It was agreed that the library would close the 4th of July weekend.

May book circulation was 329 books with 19 books added. The Summer Reading Program will continue through the summer. At the end of the program, prizes will be awarded at two drawings for the young people who have taken part. The names of those who have visited the library the most during the summer will be forwarded to the state for another drawing.

It was agreed that the next meeting will be held in August.

Motion by Mrs. Gleason, second by Mrs. Fagerlind that the meeting adjourn. Motion carried.

Nancy Dalen, Secretary

June 14, 1977

From: Mrs. Sid Lederman, President
Evansdale Library Board

To: Mayor Ron Nichols and City Council
Evansdale, Iowa

Subject: Minimum Space Requirements for the library in a city of 5000 population
as set forth by the American Library Association.

As I have said before, I am very pleased that the library has been included in the new city hall project. The Evansdale Library Board and its employees will do their best to provide library services in the space provided, but you should be aware of the American Library Association's minimum requirements in case the Iowa legislature should, at some future date, decide to accept these requirements as law and so make them binding on all the public libraries in Iowa.

The American Library Association specifies 3500 sq. ft. as the minimum space requirement for a city of 5000 people. The space allocated in the new city hall is between 650 and 700 sq. feet.

Since the library and council chambers occupy one side of the building, it would be possible to double the space of the library by simply moving the wall thereby enlarging the library and taking the square footage from the Council Chambers. Since the council chambers are used only twice a month on a regular basis and the library is used every day, this does not seem an unreasonable request change in the plan. The wall between the library and Council chambers could be a collapsible wall which would be locked and then opened for a large crowd at a council meeting. When the door was unlocked for this purpose, the library board would provide a librarian to be in attendance so the library would be secure for insurance purposes.

By doubling the space of the library at this time, it would bring us closer to the future goal of 3500 sq. ft.

I thank you for any consideration you can give this proposal.

Sincerely,

Mrs. Sid Lederman
President
Evansdale Library Board

EVANSDALE PUBLIC LIBRARY BOARD MINUTES

SEPTEMBER 6, 1977

PRESENT: Aleen Deitrick, Virgie Gleason, Monda Fagerlind, Darlene Thompson, Barb Lederman and Nancy Dalen

Meeting was called to order by Board President Barb Lederman.

The treasurer reported a balance of \$949.28 as of August 31, 1977.

The Circulation Report for August was 472 books loaned out. Thirteen hardcover and 60 paperbacks were acquired during August for the Library.

The 4th Quarter County Borrowers Report indicated 16 books loaned to County Borrowers.

Twenty-nine books were loaned out to Elk Run Residents.

The decision of the Elk Run City Council to contract with the Evansdale Library was discussed. The contract between the two cities has been signed. It is hoped that this is the first of many projects the two communities can work together on.

Mayor Gillen will appoint an Elk Run Resident to serve on the Evansdale Library Board.

Mrs. Lederman reported on the meeting of the Regional Library System that she and Mrs. Dalen attended. They had requested that the Board clarify the position of the Regional Library Service in regards to honoring Elk Run and Evansdale residents' library cards. This was made necessary following extensive news coverage regarding library service if Elk Run did not sign a contract with the Waterloo Library. A letter from Mr. Bill Burger, Chairman of the Waterloo Library Board which was read at the meeting seemed to clarify and settle the matter. Evansdale Library cards - including those of Elk Run Residents will continue to be accepted at the Waterloo Library.

Discussion was held on the method of payment of the Elk Run Library Contract. This will be divided into three equal payments, payable in September, January and April. This was put into the form of a motion by Monda Fagerlind and seconded by Virgie Gleason. Motion passed.

Motion by Monda Fagerlind and seconded by Darlene Thompson that the meeting be adjourned. Motion carried.

Nancy Dalen, Secretary

EVANSDALE PUBLIC LIBRARY BOARD MINUTES
OCTOBER 4, 1977

PRESENT: Mrs. Thompson, Mrs. Lederman, Mrs. Deitrick, Mrs. Fagerland,
Mrs. Gleason, Mrs. Rader and Mrs. Dalen

The meeting was called to order by President Mrs. Lederman. Minutes of the previous meeting were read and approved as written.

New Board Member, Linda Rader, was welcomed by the President. Mrs. Rader will be our Elk Run Heights representative on the Board. She was appointed by Mayor Gillen.

The treasurer, Mrs. Deitrick reported a balance of \$603.58.

Motion by Mrs. Fagerlind and seconded by Mrs. Gleason to purchase the NEWSWEEK magazine for 48 weeks at a cost of 1/2 the cover price. Motion carried.

The Librarian, Mrs. Meany reported the circulation for September was 350. County Borrowers 11; Elk Run 23; Waterloo residents checked out 5 books of that total.

During September a total of 23 hardbound books and 146 paperback books were acquired. The paperback books included 123 Harlequin Presents novels which will be placed in a special section.

The president reported that films will be shown every Saturday. Former Board Member, Mary Ann Goings will be responsible for the film showing on October 15.

Board Members looked over the new city hall and the new Library Room during the meeting. New furniture will be needed when we move. Mrs. Rader volunteered to check on obtaining a table and chairs from an area Pre School. It was also suggested that we ask that a book drop be placed in the library door of the new room when we move.

It will be necessary also to consider some type of floor covering in the new library room of the new city hall as time goes on.

Motion by Mrs. Thompson and second by Mrs. Fagerlind that the meeting be adjourned.

Nancy Dalen, Secretary

EVANSDALE PUBLIC LIBRARY

NOVEMBER 1, 1977

PRESENT: Mrs. Rader, Mrs. Fagerlind, Mrs. Lederman, Mrs. Dalen,
Mrs. Gleason, Mrs. Deitrick, Mrs. Thompson

The meeting was called to order by President Mrs. Lederman. Minutes of the previous meeting were distributed and approved as written.

Following a discussion, the Board decided to purchase the book, "WHO'S WHO IN AMERICA" after we have moved into the new City Hall building.

Members discussed a Citizen's Request for Consideration of Books application. The books, HOW TO SAVE YOUR OWN LIFE by E. Long and MEMOIRS by Tennessee Williams, were discussed. Following discussion and consideration there was a motion by Mrs. Fagerlind, a second by Mrs. Rader that the books be put back on the shelf. Motion carried.

Members toured the New City Hall building and discussed placing of shelving, additional furnishings that would be needed etc. when we move into the new building. It is felt that Board members and their families can help with the moving of books and library files.

The October circulation was reported at 401. During October an additional 70 books were acquired. (27 adult hardcover and 43 paperback books.)

On the Inter-Library Loan Plan, nine books went out.

Mrs. Lederman reported that the movie "HEIDI" which was shown in the library recently had 33 in attendance. One lady who lived near Denver brought her children in to view the film.

It was decided to order the TIME magazine as a help to students doing research and also to have up-to-date information on current news events.

Discussion was held further on the moving of the library and it was planned that the library would be closed for a time in order to complete the moving of books and files. There was a motion by Mrs. Gleason, second by Mrs. Deitrick that we take care of the moving ourself. Motion carried.

Nancy Dalen, Secretary

NOTE: There was no December meeting of the Library Association due to bad weather.

Mayor Bob Aldrich will be invited to attend the January 78 meeting.