

EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
Monday, March 15, 2021 – 6:00 p.m.

Call to Order: The meeting was called to order by President Hansen at 6:00 p.m.

Introduction of and Welcome to Newest Board Member: Sharon Dallenbach has two jobs, three girls, and is a grandmother.

Roll Call: Kristi Osborne will be resigning March 16 due to becoming a city council member. There were no objections to her being a voting member tonight.

Present: Hansen, Osborne, Peterson Deb, Peterson TJ, Walker, Wilson, Dallenbach
Absent: Pritchett
A quorum was present.

Approval of February 15 Monthly Meeting Minutes: Osborne made a motion and Deb Petersen seconded to approve the minutes from the March 15, 2021 regular board meeting. Ayes – 7. Nays – 0. The motion carried.

Approval of bills to be paid in March: Hansen made a motion, and TJ Peterson seconded to pay the bills in March. Ayes – 7. Nays – 0. The motion carried.

Treasury Report: Nothing reported this week.

Circulation Report: The circulation report was reviewed by the board.

Old Business:

A. Budget – Discussion/Possible action

The budget committee (TJ Petersen, Osborne, Hansen) came up with some operating and compensation policies. A handout was given with their proposal. The proposal was made by Osborne and TJ Petersen, Hansen typed it up. The proposed compensation package does not include health insurance. Deb Petersen stated she thought it was unfair to take it away. Shannon Jensen stated that she was given health insurance when she accepted the job. She voluntarily dropped it and joined a joint policy with her husband who worked for the city in order to save money. A joint policy was much cheaper than two single policies. When her husband retired, she went back to the policy that she had previously. Hansen and Dallenbach noted they have had their health insurance taken away. Hansen said he thought the compensation package was very good for a part time position.

Jensen posed a question regarding the 29 hours/week on the budget committee's proposal. She currently works more than 29 hours per week on average, so how is that going to work? Hansen stated we may have to change the operating hours of the library. Hansen stated Osborne and TJ Petersen made their proposal based on the current status of the

library. Jensen asked if we had the city employee's benefits package for comparison, we did not. Hansen proposed we vote with two options: the budget committee's proposal or adopt the same compensation package as the city offers part time employees. Deb Petersen stated she is not comfortable with the situation; she cannot vote because we don't know what the benefits are for a part time city employee. Deb Petersen was upset and left the meeting.

Jensen asked for clarification about the 29-hour work week since there are times when she will have to work more than 29 hours. Hansen stated 29 hours is just what will be used to calculate sick days, vacation days, etc.

TJ Petersen made a motion to accept the budget committee's proposal for policies and compensation, **Dallenbach** seconded the motion. Ayes – 6. Nays – 1 (**Wilson?**). Motion carried.

Jensen asked for clarification on sick days in the budget. She will keep her sick days that she has already earned. Hansen stated we are voting to accept the bottom number on the budget, the line items can be adjusted later. Walker made a motion that we accept this operating budget of \$98,177. **Dallenbach** seconded the motion. Ayes – 6. Nays – 0. Motion carried.

B. Confidential Patron Feedback

Jensen forwarded all board members an email from a library patron that was very complimentary of the service that Jensen provides when she visits the library. Hansen suggested that we need a way for constructive feedback to be received in addition to the complimentary feedback. Dallenbach volunteered to find a solution.

C. RAGBRAI ideas – Discussion/Possible action

Handing out bottles of water was discussed, but ultimately nobody was available to hand anything out. **Wilson** motioned that we advertise the Evansdale Library to the Ragbrai riders, **Osborne** seconded the motion. Ayes – 1. Nays – 5. Motion was not carried.

D. Dolly's Imagination Library update

Dolly's sends books to every child under 5. Tabled until next meeting.

New Business:

A. Service Continuation Plan

In response to Hansen's concerns about a services continuation plan, Jensen stated that her assistant does not have access to all parts of the Library Director's responsibilities. Jensen said she will work on a plan to outline the critical responsibilities so that someone else can keep the library operating in the event of her having to take an extended absence.

B. Poyner Folder Advertisement Renewal

The budget has already been approved, but it appears that there is room in the advertising budget. A motion was made by Dallenbach to pay \$300 for the Poyner folder advertisement renewal. Osborne seconded the motion. Ayes – 6. Nays – 0. Motion carried.

Discussion: No further discussion.

Adjournment: The meeting was adjourned at 7:27 p.m.

Respectfully submitted,

Bob Walker, Board Secretary